



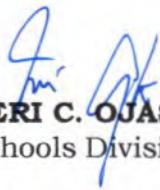
Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of negros oriental

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
SGOD-2023- 953

TO : **DR. MARCELO K. PALISPIS**, OIC-ASDS
DR. REGINA CLARINA EMPESO, EDD, Division SEF Focal Person
DR. NIDA BERSABAL, EDD, PSDS, San Jose District
DR. RENATO TANO, EDD, PSDS, Santa Catalina District
DR. EMELYN BOLONGAITA, EDD, PSDS, Tayasan District

(Together with the undersigned)

FROM : 
NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
11/17/2023

SUBJECT : **INVITATION TO THE FIRST SPECIAL EDUCATION FUND (SEF)
CONSULTATION**

DATE : November 13, 2023

1. Attached is the communication letter from the Education Programs Management Office (EPMO) inviting the following to attend the first SEF Consultation on November 21-24, 2023 (inclusive of travel time) at DepEd Ecotech Center, Cebu City.
2. Travelling, meals and other incidental expenses shall be charged against Division MOOE subject to the usual accounting rules and regulations.
3. For the information guidance and compliance of all concerned.
4. This serves as **TRAVEL ORDER**.

15 NOV 2023

NCO/JMA-MKP-NLR/SGOD/RBP/rcee



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



DepEd TAYO SDO Negros Oriental



negros.oriental@deped.gov.ph



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DepEd Negros Oriental <negros.oriental@deped.gov.ph>

INVITATION TO THE FIRST SPECIAL EDUCATION FUND (SEF) CONSULTATION

1 message

Education Programs Management Office <epmo@deped.gov.ph>

Wed, Nov 8, 2023 at 4:54 PM

To: DepEd Region VII Central Visayas <region7@deped.gov.ph>, deped.bohol@deped.gov.ph, cebu@deped.gov.ph, negros.oriental@deped.gov.ph, siquijor@deped.gov.ph, bayawan.city@deped.gov.ph, bogo.city@deped.gov.ph, cebu.city@deped.gov.ph, DepEd Danao City <danao.city@deped.gov.ph>, DepEd Dumaguete City <dumaguete.city@deped.gov.ph>, deped.lapulapu@deped.gov.ph, mandaue.city001@deped.gov.ph, tagbilarancity.division@deped.gov.ph, cityof.naga@deped.gov.ph, depedtanjaycity@deped.gov.ph

Dear RD Jimenez and SDSs,

Good day!

The Education Programs Management Office (EPMO) of the Department of Education (DepEd), will be conducting a 3 - Day SEF Consultation Meeting on November 21 – 24, 2023 (Inclusive of Travel Time) at DepEd Ecotech Center, Cebu City.

In this regard, this is to formally request the presence of the Public Schools District Supervisors (PSDS), Schools Division Superintendents (SDS) AND the focal person for SEF per division to attend in the said event. You may refer to Annex A for the list of invitees per division.

Attached is the Indicative Program and details of the said activity.

A memorandum signed by the Undersecretary for Finance which shall serve as the official invitation will be sent within the week.

Please confirm your attendance at bit.ly/FY2023SEFCM.

We look forward to your favorable response.

Thank you.

CUSTOMER FEEDBACK

Thank you in advance for sharing your experience with us by answering the Feedback Form.

Education Programs Management Office (EPMO)
Department of Education
EPMO Room, 2nd Floor Rizal Building, DepEd Complex, Pasig City
T: (02) 8637 4211; E: epmo@deped.gov.ph

This communication may contain confidential or privileged information, and is intended solely for the individual or entity to whom it is originally addressed. Any disclosure, copying, dissemination, or any action taken in reliance to it by others, other than the intended recipient, is strictly prohibited. The opinions, conclusions, and statements expressed in this message are those of the sender and may not necessarily reflect the views of the Department of Education.

 **EPMO_Invitation to the First SEF Consultation Meeting.pdf**
3376K



Republic of the Philippines
Department of Education
EDUCATION PROGRAMS MANAGEMENT OFFICE

MEMORANDUM
EPMO-2023-0363

FOR : **SALUSTIANO T. JIMENEZ**
Regional Director, Region VII

ATTENTION : **EVANGEL M. LUMINARIAS**
SDS, Bohol

SENEN P. PAULIN
SDS, Cebu

NERI C. OJASTRO
SDS, Negros Oriental

MARINA S. SALAMANCA
OIC - SDS, Siquijor

ANELITO G. BONGCAWIL
SDS, Bayawan City

LEAH P. NOVERAS
SDS, Bogo City

NIMFA D. BONGO
SDS, Cebu City

ROSELLER N. GELLIG
SDS, Danao City

CASIANA P. CABERTE
OIC - SDS, Dumaguete City

MARILYN S. ANDALES
SDS, Lapu-Lapu City

RONALD G. GUTAY
SDS, Naga City

ESTELA A. SUSVILLA
OIC - SDS, Tanjay City

BIANITO A. DAGATAN
SDS, Mandaue City

WILFREDA D. BANGALOS
SDS, Tagbilaran City

FROM : 
ATTY. TARA C. RAMA
Project Manager III

SUBJECT : **INVITATION TO THE FIRST SPECIAL EDUCATION FUND (SEF)
CONSULTATION**

DATE : **NOVEMBER 8, 2023**

The Education Programs Management Office (EPMO) of the Department of Education (DepEd), will be conducting a **3 - Day SEF Consultation Meeting on November 21 - 24, 2023 (Inclusive of Travel Time)** at **DepEd Ecotech Center, Cebu City**.

The **3-Day Consultation Meeting on SEF** aims to:

- Gather information on how the Local School Boards prioritize the expenditures charged against SEF;



Education Programs
Management Office
Scan the QR Code to access
the EPMO Feedback Form

2/F Rizal Building, DepEd Complex, Meralco Avenue, Pasig City
Telephone No.: (02) 8637-4211; Email Address: epmo@deped.gov.ph

- b. Gather proposals on how to standardize the reporting of the Special Education Fund; and
- c. Determine the bottlenecks, challenges, and constraints on the use and reporting of SEF.

The EPMO identified Region VII as the venue for the activity as the region represents all classes of municipalities from 1st class to 6th. Hence, selected Schools Division Office (SDO) of Region VII are invited to participate in the event.

In this regard, this is to formally request **the presence of the Public Schools District Supervisors (PSDS), Schools Division Superintendents (SDS) AND the focal person for SEF** per division to attend in the said event. You may refer to **Annex A** for the list of invitees per division.

A memorandum signed by the Undersecretary for Finance, which shall serve as the official invitation together with the complete details of the said activity, will be sent within the week.

You may confirm your attendance at bit.ly/FY2023SEFCM.

Attached is the Indicative Program, for information and reference.

Questions and clarifications may be directed to Ms. Franzess Vhea T. Tagudin of EPMO through franzess.tagudin@deped.gov.ph or mobile number +63 917-153-2217.

Thank you.

DAY 2 - November 23, 2023		
TIME	ACTIVITY	LEAD PERSON/OFFICE
8:00 AM - 8:30 AM	Recap of Day 1 Activity Ice Breaker	EPMO
8:30 AM - 9:30 AM	Consultation with LGU Treasurer and LGU Accountants and SDO Finance Officers (Continuation)	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
9:30 AM - 10:00 AM	Presentation of Output of Breakout Session	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
10:00 AM - 10:15 AM	COFFEE BREAK/AM SNACK	
10:15 AM - 10:30 AM	Presentation of Output of Breakout Session (Continuation)	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
10:30 AM - 11:00 AM	Open Forum	EPMO
11:00 AM - 12:00 PM	Presentation of reporting of SEF Accountability Form No. 1 and the proposed enhancement of the form	SEF Focal from the SDOs and LGUs EPMO
12:00 NN - 1:00 PM	LUNCH	
1:00 PM - 3:00 PM	Focus Group Discussion on the Use of SEF	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
3:00PM - 3:15PM	COFFEE BREAK/PM SNACK	
3:15 PM - 5:00 PM	Focus Group Discussion on the Use of SEF (Continuation)	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
DAY 3 - November 24, 2023		
TIME	ACTIVITY	LEAD PERSON/OFFICE
8:00 AM - 8:30 AM	Recap of Day 1 Activity Ice Breaker	EPMO
8:30 AM - 11:00 AM	Presentation of Outputs from Day 2 FGD (Use of SEF)	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
11:00 AM - 12:00 PM	Open Forum	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
12:00 PM - 1:00 PM	LUNCH	
1:00 PM - 2:00 PM	Ways Forward and Agreements and Closing Remarks	Project Manager III

SEF CONSULTATION MEETING

November 21-24, 2023
DepEd Ecotech Center, Cebu City

PROGRAM

DAY 0 – November 21, 2023		
TIME	ACTIVITY	LEAD PERSON/OFFICE
11:00 PM – 12:00 PM	<ul style="list-style-type: none"> • Arrival at the DepEd Ecotech Center • Registration • Check - in 	EPMO
12:00 PM – 1:00 PM	LUNCH	
1:00 PM – 5:00 PM	Meeting of the EPMO SEF Consultation Meeting Committee in preparation for the 3-day activity	EPMO
DAY 1 – November 22, 2023		
TIME	ACTIVITY	LEAD PERSON/OFFICE
8:00 AM – 8:30 AM	Preliminaries <ul style="list-style-type: none"> • Registration • National Anthem • Prayer 	EPMO
8:30 AM – 9:00 AM	Opening Remarks	ATTY. TARA C. RAMA Project Manager III. EPMO
9:00 AM – 10:00 AM	Policy Direction and Setting	ATTY. MICHAEL WESLEY T. POA Undersecretary and Chief of Staff Officer-in-Charge, Office of the Undersecretary for Finance
10:00 AM – 10:15 AM	COFFEE BREAK/AM SNACK	
10:15 AM – 10:45 AM	Overall status of SEF utilization over the years and Region VII	EPMO
10:45 AM – 11:15 AM	Restatement of Required Reportorial Reports and Deadlines as stated in Joint Circular No.1 series 2017	
11:15 AM – 11:45 AM	Presentation of the Analysis of Financial Data between LGU-DepEd and BLGF report	
11:45 AM – 12:00 PM	Orientation on the breakout session activities	
12:00 NN – 1:00 PM	LUNCH	
1:00 PM – 3:00 PM	Breakout Session on the actual process in administering SEF	SDS, PSDS, SEF Focal from the SDOs and LGUs
3:00 PM – 3:15 PM	COFFEE BREAK/PM SNACK	
3:15 PM – 4:00 PM	Presentation of Output of Breakout Session	SDS and PSDS of the SDOs
4:00 PM – 4:30 PM	Open Forum	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO
4:30 PM – 5:00 PM	Consultation with LGU Treasurer and LGU Accountants and SDO Finance Officers	SDS, PSDS, SEF Focal from the SDOs and LGUs EPMO

**SPECIAL EDUCATION FUND CONSULTATION MEETING
LIST OF PARTICIPANTS**

NO.	DIVISION	INVITEES		TOTAL PER DIVISION
		POSITION/NAME		
1	SDO - BOHOL	SDS - EVANGEL M. LUMINARIAS	SDO-SEF FOCAL (1)	5
	MUNICIPALITY OF CARMEN	PSDS		
	MUNICIPALITY OF CLARIN			
	MUNICIPALITY OF LOON			
2	SDO - CEBU	SDS - SENEN P. PAULIN	SDO-SEF FOCAL (1)	5
	MUNICIPALITY OF SAN FERNANDO	PSDS		
	MUNICIPALITY OF MOALBOAL			
	MUNICIPALITY OF ALEGRIA			
3	SDO - NEGROS ORIENTAL	SDS - NERI C. OJASTRO	SDO-SEF FOCAL (1)	5
	MUNICIPALITY OF SANTA CATALINA <i>SIR JANO</i>	PSDS <i>SIR NERI / SIR MARCOLO</i>		
	MUNICIPALITY OF TAYASAN <i>MAM EMILIA</i>			
	MUNICIPALITY OF SAN JOSE <i>MAM RIZA</i>			
4	SDO - SQUIJOR	SDS - MARINA S. SALAMANCA (OIC)	SDO-SEF FOCAL (1)	5
	MUNICIPALITY OF SQUIJOR	PSDS		
	MUNICIPALITY OF SAN JUAN			
	MUNICIPALITY OF LAZI			
5	SDO - BAYAWAN CITY	SDS - ANELITO G. BONGCAWIL	SDO-SEF FOCAL (1)	2
6	SDO - BOGO CITY	SDS - LEAH P. NOVERAS	SDO-SEF FOCAL (1)	2
7	SDO - CEBU CITY	SDS - NIMFA D. BONGO	SDO-SEF FOCAL (1)	2
8	SDO - DANA O CITY	SDS - ROSELLER N. GELLIG	SDO-SEF FOCAL (1)	2

NO.	DIVISION	INVITEES		TOTAL PER DIVISION
		POSITION/NAME		
9	SDO - DUMAGUETE CITY	SDS - CASIANA P. CABERTE (OIC)	SDO-SEF FOCAL (1)	2
10	SDO - LAPU-LAPU CITY	SDS - MARILYN S. ANDALES	SDO-SEF FOCAL (1)	2
11	SDO - NAGA CITY	SDS - RONALD G. GUTAY	SDO-SEF FOCAL (1)	2
12	SDO - TANJAY CITY	SDS - ESTELA A. SUSVILLA (OIC)	SDO-SEF FOCAL (1)	2
13	SDO - MANDAUE CITY	SDS - BIANITO A. DAGATAN	SDO-SEF FOCAL (1)	2
14	SDO - TAGBILARAN CITY	SDS - WILFREDA D. BANGALOS	SDO-SEF FOCAL (1)	2
TOTAL				40