



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**SCHOOL DIVISION OF NEGROS ORIENTAL**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

DIVISION MEMORANDUM  
SGOD-2023- 837

**CONDUCT OF ECHO SEMINAR ON THE TWO (2) - DAY CAPABILITY BUILDING  
AND ORIENTATION OF DISTRICT EDUCATION FACILITIES (PHYSICAL  
FACILITIES) COORDINATORS AND SELECTED SECONDARY AND ELEMENTARY  
SCHOOL PRINCIPALS**

TO: Assistant Schools Division Superintendents  
Chief, CID and SGOD  
Public Schools District Supervisors/ District-In-Charge  
District Education Facilities (Physical Facilities) Coordinators  
Secondary and Elementary School Principals  
School Education Facilities (Physical Facilities) Coordinators

1. All District Education Facilities (Physical Facilities) Coordinators and the Selected Secondary and Elementary School Heads who were able to attend and participate in the Two (2) – Day Capability Building and Orientation of District Education Facilities (Physical Facilities) Coordinators and Selected Secondary and Elementary School Principals conducted last September 28-29, 2023 at Southview Hotel, Dumaguete City, Negros Oriental are enjoined to conduct an echo seminar to the School Heads and School Education Facilities (Physical Facilities) Coordinators in their respective districts.
2. Travelling expenses, meals and snacks, venue rental and other incidental expenses incurred during the conduct of the echo seminar shall be charged against District/ School MOOE Funds subject to the usual accounting and auditing rules and regulations.
3. For widest dissemination and compliance.

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

11/8/23

  
NCO/JMA-MKP-NLR/SGOD/RBP/PCT/pct  
November 8, 2023

09 NOV 2023



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