



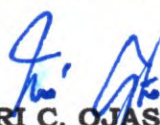
Republic of the Philippines  
**Department of Education**  
REGION VII- CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

SGOD-2023- 507

TO : **DIVISION PERSONNEL CONCERNED**

FROM :   
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
10/24/2023

SUBJECT : **CONDUCT OF THE DIVISION PERSONNEL ELECTION OF  
DIVISION-BASED ORGANIZATION FOR NON- TEACHING  
PERSONNEL**

DATE : October 24, 2023

1. The following division office non-teaching personnel are hereby directed to attend the election of officers for division-based non-teaching personnel organization on October 24, 2023 at 3:30 PM at the 3<sup>rd</sup> floor conference room.

Division, Accountant, Budget Officer, Bookkeepers, Administrative Officers/ Assistants/ Aides, Attorney, Cashier, Disbursing Officer, Records Officer, Supply Officer, Engineers, Health and Nutrition Personnel, Medical Officers/Nurses, Information Technology Officer, Project Development Officers, Planning Officer, Security Guards, and Watchmen, Drivers, etc. with Permanent Plantilla Positions.  
(Reference: DO 32, s. 2011)

2. For guidance and compliance.

NCO/MKP-JMA -NLR/SGOD/RB/Free  
October 24,, 2023

25 OCT 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

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