



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office of the Schools Division  
Superintendent**

INTER-OFFICE MEMORANDUM  
OSDS-IM-2023- 62

TO : ALL DIVISION PERSONNEL

FROM :   
**NERI C. OJASTRO, Ed.D, CESE**  
Schools Division Superintendent

SUBJECT : OBSERVANCE/CONDUCT OF FLAG RAISING AND LOWERING  
CEREMONIES AND PROPER SEQUENCE IN OFFICIAL DEPED  
PROGRAMS INVOLVING THE SINGING OF THE PHILIPPINE  
NATIONAL ANTHEM

DATE : September 1, 2023

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1. This Office reminds in the **Observance/Conduct of Flag Raising Ceremonies** every Monday morning at 7:45 A.M. and **Flag Lowering Ceremonies** every Friday Afternoon at 4:45 P.M. effective September 1, 2023.
2. Everyone is expected and should abide to the mandate stipulated in Section 18 of Republic Act No. 8491, otherwise known as the Flag and Heraldic Code of the Philippines.
3. For strict compliance.

SPP/NLR-MKP-JMA/AdS/LEV/jlbalacy

01 SEP 2023



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2. In the conduct of Flag Raising Ceremonies in private schools or “faith-based” learning institutions, however, the foregoing sequence with respect to the singing of the Philippine National Anthem and Invocation need not be observed. Thus, the invocation is optional or may be done prior to the singing of the Philippine National Anthem. In either case, the recitation of the *Panunumpa ng Katapatan sa Watawat ng Pilipinas* should follow.
3. The flag shall be raised in strict compliance with Section 21 of RA 8491 which provides:

*Section 21. During the flag raising ceremony, the assembly shall stand in formation facing the flag. At the moment the first note of the anthem is heard, everyone in the premises shall come to attention; moving vehicles shall stop. All persons present shall place their right palms over their chests, those with hats shall uncover, while those in military, scouting, security guard, and citizens military training uniforms shall give salute prescribed by their regulations, which salute shall be completed upon the last note of the anthem.*

*The assembly shall sing the Philippine National Anthem, accompanied by a band, if available, and at the first note, the flag shall be raised briskly.*

*The same procedure shall be observed when the flag is passing in review or in parade.*

**b. Official Programs Involving the Singing of the Philippine National Anthem**

1. In case of official DepEd programs conducted in the central, regional, schools division offices and public schools nationwide involving the singing of the Philippine National Anthem, the singing of the *Lupang Hinirang* should be done before the Invocation at the start of the program proper. The *Panunumpa ng Katapatan sa Watawat ng Pilipinas* and the *Panunumpa ng Lingkod Bayan* need not be recited.
2. In programs held in private schools, “faith-based” learning institutions, and other gatherings religious in nature, however, the invocation is optional or may be done prior to the singing of the Philippine National Anthem at the start of the program proper.





Republic of the Philippines  
**Department of Education**

29 OCT 2015

DepEd ORDER  
 No. 50, s. 2015

**OBSERVANCE/CONDUCT OF FLAG RAISING AND LOWERING CEREMONIES  
 AND PROPER SEQUENCE IN OFFICIAL DEPED PROGRAMS INVOLVING  
 THE SINGING OF THE PHILIPPINE NATIONAL ANTHEM**

To: Undersecretaries  
 Assistant Secretaries  
 Bureau Directors  
 Directors of Services, Centers and Heads of Units  
 Regional Directors  
 Schools Division Superintendents  
 Heads, Public and Private Elementary and Secondary Schools  
 All Others Concerned

1. Pursuant to Section 18 of Republic Act (RA) No. 8491, otherwise known as the *Flag and Heraldic Code of the Philippines*, all government offices and educational institutions are required to participate in the **Observance/Conduct of Flag Raising Ceremonies** every Monday morning and **Flag Lowering Ceremonies** every Friday afternoon.

2. While there is no law categorically stating the order of a public ceremony, specifically, whether the singing of the Philippine National Anthem should come before or after the invocation, the National Historical Commission of the Philippines (NHCP) Protocol on the Observance of Commemorative Events provides that the singing of the Philippine National Anthem should come before the invocation in official government functions. However, this may be distinguished from programs or gatherings that are religious in nature or are sponsored by or conducted in private schools or in "faith-based" institutions.

3. In view of this, the following guidelines are hereby issued in the **Observance/Conduct of Flag Raising and Lowering Ceremonies and Proper Sequence in Official DepEd Programs Involving the Singing of the Philippine National Anthem**:

**a. Flag Raising Ceremonies**

1. All officials and employees from the central, regional, schools division offices and public schools nationwide, including all public school learners who have morning classes, are required to join the conduct of Flag Raising Ceremonies with the following sequence:
  - i. Singing of *Lupang Hinirang*;
  - ii. Interfaith Prayers;
  - iii. Recitation of *Panunumpa ng Katapatan sa Watawat ng Pilipinas*; and
  - iv. Recitation of *Panunumpa ng Lingkod Bayan* by all Department officials and employees only.

**c. Flag Lowering Ceremonies**

Consistent with Section 18 of RA 8491, all central, regional, schools division offices and public and private schools nationwide shall henceforth observe the **Flag Lowering Ceremonies** every Friday afternoon. The Ceremony shall be simple and dignified and shall include the playing or singing of the Philippine National Anthem. The flag shall be lowered in strict compliance with Section 22 of the same law which provides:

*Section 22. During the flag lowering, the flag shall be lowered solemnly and slowly so that the flag shall be down the mast at the sound of the last note of the anthem. Those in the assembly shall observe the same deportment or shall observe the same behavior as for the flag-raising ceremony.*

4. A copy of the *Panunumpa ng Katapatan sa Watawat ng Pilipinas* is contained in Enclosure No. 1, and of the *Panunumpa ng Lingkod Bayan* in Enclosure No. 2 for reference and guidance in the recitation thereof.
5. This DepEd Order (DO) shall take effect immediately. All provisions in DOs and other related issuances, which are inconsistent with these guidelines are hereby repealed, rescinded, or modified accordingly.
6. All regional directors, schools division superintendents, heads of public and private elementary and secondary schools are enjoined to extend full administrative support to ensure the appropriate observance/conduct of Flag Ceremonies in their respective areas.
7. Immediate dissemination of and strict compliance with this Order is directed.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encls:

As stated

References:

DepEd Order Nos. 15, s. 1995 and 9, s. 2003

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS AND OFFICES  
EMPLOYEES  
FLAG  
OFFICIALS  
POLICY  
RULES AND REGULATIONS



(Enclosure No. 1 to DepEd Order No. 50, s. 2015)

**PANUNUMPA NG KATAPATAN SA WATAWAT NG PILIPINAS**

AKO AY PILIPINO

BUONG KATAPATANG NANUNUMPA

SA WATAWAT NG PILIPINAS

AT SA BANSANG KANYANG SINASAGISAG

NA MAY DANGAL, KATARUNGAN AT KALAYAAN

NA PINAKIKILOS NG SAMBAYANANG

MAKA-DIYOS, MAKA-TAO MAKAKALIKASAN, AT MAKABANSA

(Enclosure No. 2 to DepEd Order No. 50, s. 2015)

## **PANUNUMPA NG LINGKOD BAYAN**

AKO'Y ISANG LINGKOD BAYAN

KATUNGKULAN KO ANG MAGLINGKOD / NANG BUONG KATAPATAN  
AT KAHUSAYAN / AT MAKATULONG SA KATATAGAN AT KAUNLARAN  
NG AKING BAYAN.

SISIKAPIN KONG PATULOY NA MARAGDAGAN / ANG AKING KAALAMAN.

MAGIGING BAHAGI AKO / NG KAAYUSAN AT KAPAYAPAAAN SA PAMAHALAAN  
/ SUSUNOD AT TUTULONG AKO / SA PAGPAPATUPAD NG MGA UMIIRAL NA  
BATAS AT ALITUNTUNIN / NANG WALANG KINIKILINGAN.

ISASAALANG-ALANG KO ANG INTERES NG NAKARARAMI / BAGO ANG  
PANSARILI KONG KAPAKANAN.

ISUSULONG KO ANG MGA PROGRAMANG MAG-AANGAT / SA ANTAS  
NG KABUHAYAN NG MAMAMAYAN. / AKTIBO AKONG MAKIKIBAHAGI /  
SA MGA DAKILANG LAYUNIN SA LIPUNAN.

HINDI AKO MAGIGING BAHAGI / AT ISISIWALAT KO ANG ANUMANG  
KATIWALIAN / NA MAKAKAABOT SA AKING KAALAMAN.

GAGAWIN KONG KAPAKI-PAKINABANG ANG BAWAT SANDALI. /  
SA LAHAT NG PANAHON, / SISIKAPIN KONG MAKATUGON /  
SA MGA HAMON SA LINGKOD BAYAN.

ANG LAHAT NG ITO / PARA SA ATING DAKILANG LUMIKHA /  
AT SA ATING BAYAN.

KASIHAN NAWA AKO NG MAYKAPAL.