

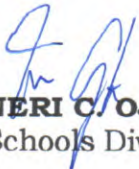


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

INTER-OFFICE MEMORANDUM

OSDS-IM-2023- 40

TO : **MS. LANI B. YURONG**
Administrative Officer V
This Office

FROM :  **NERI C. OJASTRO, EdD, CESE**
Schools Division Superintendent

SUBJECT : **DESIGNATION AS OFFICE-IN-CHARGE (OIC)**

DATE : 18 September 2023

You are hereby directed to take charge of this Office on September 18-19, 2023 for the undersigned together with the three (3) OIC-ASDSs and one (1) SGOD Chief will be attending the Program Implementation and Performance Review to be held at Aroma Beach Resort, Manjuyod, Negros Oriental and Recognition of Brigada Eskwela Stakeholders in Sta. Catalina I District, respectively, on the aforesaid dates.

As **OFFICE-IN-CHARGE**, you are authorized to sign travel/s and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.

You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

LANI B. YURONG
Administrative Officer V
Office-In-Charge

For your information and guidance.

SPP/OSDS/SPP/bing
18 September 2023

18 SEP 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph