

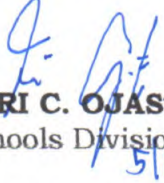


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

INTER-OFFICE MEMORANDUM
OSDS-IM-2023- 92

TO : ANALOU G. SAGA, AO-II
GEMMALYN V. AGUILAR, AO-II
JASON A. FERMIZA, AO-II
JENNILENE G. CADIENTE, AO-II
JONALYN E. CUENCA, ADAS-III
CHRISTIN F. CAMACHO, ADAS-II

FROM : 
NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

SUBJECT : DESIGNATION OF DIVISION HRMPSB SUB-COMMITTEE FOR
SCHOOL ADMINISTRATION, TEACHING-RELATED AND NON-
TEACHING POSITIONS

DATE : May 5, 2023

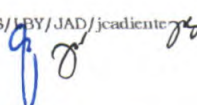
1. Pursuant to DepEd Order No. 19, s. 2022 titled The Department of Education Merit and Selection Plan, this Office creates the Division HRMPSB sub-committee for School Administration, Teaching-Related and Non-teaching Positions with the following members hereby designated effective May 8, 2023.

Analou G. Saga, AO-II	Human Resource Management Unit
Gemmalyn V. Aguilar, AO-II	Human Resource Management Unit
Jason A. Fermiza, AO-II	Human Resource Management Unit
Jennilene G. Cadiente, AO-II	Administrative Office
Jonalyn E. Cuenca, ADAS-III	Human Resource Management Unit
Christin F. Camacho, ADAS-II	Human Resource Management Unit

2. As such, you are expected to perform the following functions:

- Assist in the receipt of applications;
- Assist the HRMO in the initial evaluation of applicant's qualifications vis-à-vis the QS of the position applied for in terms of Education, Experience, Training and Eligibility; and
- Assist the HRMO in the preparation of the Initial Evaluation Result (IER) and to notify the applicants of the results of the initial evaluation through a written notice.

3. For information and guidance.

NCO/NLR-JMA-MKP/AdS/MBY/JAD/jcadiente 

12 MAY 2023



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