

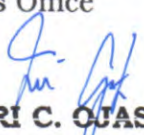


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

INTER-OFFICE MEMORANDUM

OSDS-IM-2023- 25

TO : **DR. RACHEL B. PICARDAL**
Chief Education Supervisor, SGOD
This Office

FROM : 
NERI C. OJASTRO, EdD, CESE
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **OFFICE-IN-CHARGE (OIC) DESIGNATION**

DATE : 18 April 2023

In view of my attendance to the Central Visayas Regional Athletic Association (CVRAA) Meet on April 24-28, 2023 at Carcar City, you are hereby directed to take charge of this Office on April 28, 2023.

As **OFFICE-IN-CHARGE**, you are authorized to sign travel and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time I report back to this Office.

You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

RACHEL B. PICARDAL, EdD
Chief, Education Supervisor, SGOD
Officer-In-Charge

For your information and guidance.

NCO/SDS/NCO/bing

18 APR 2023



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