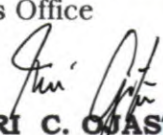




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

INTER-OFFICE MEMORANDUM
OSDS-IM-2022- 21

TO : **DR. RACHEL B. PICARDAL**
Chief, Education Supervisor
Schools Governance and Operations Division
This Office

FROM : 
NERI C. OJASTRO, EdD, CESE
Schools Division Superintendent

SUBJECT : **OFFICE-IN-CHARGE (OIC) DESIGNATION**

DATE : 12 April 2023

You are hereby directed to take charge of this Office on April 13, 2023 for the undersigned together with the three (3) OIC-ASDSs will be attending the Installation of DepEd RO VII Assistant Regional Director, **Atty. Fiel Y. Almendra** on the aforesaid date.

As **OFFICE-IN-CHARGE**, you are authorized to sign travel/s and act on communications and reports that are routine in nature. All others, particularly those that are policies determining shall be held in abeyance until such time he reports back to this Office.

You shall sign papers in the following manner:

By Authority of the Schools Division Superintendent:

RACHEL B. PICARDAL, EdD
Chief, Education Supervisor
Schools Governance and Operations Division
Office-In-Charge

For your information and guidance.

SPP/OSDS/SPP/bing
12 April 2023

12 APR 2023



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