




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
OSDS-2023- 946

TO : **ALL CONCERNED**

FROM : By the Authority of the Schools Division Superintendent:




LANI B. YURONG
Administrative Officer V
Office-In-Charge

SUBJECT : **PRE-DEPLOYMENT/ONBOARDING ORIENTATION**

DATE : December 13, 2023

1. This Office through the SGOD-HRDS and HRMU shall conduct the Pre-deployment/Onboarding Orientation on Monday, December 18, 2023 at 1:30 in the afternoon at 3RD Floor SDO Conference Room.
2. The activity aims to orient the participants on Agency's Mission, Vision, Office Policies, Benefits, KRA and on the HR System.
3. The concerned Public Schools District Supervisors/District-In-Charge/Caretaker are directed to inform the identified proposed teaching personnel of their attendance of the above mentioned activity.
4. Please refer to enclosure for the List of Program Management Team and participants.
5. Immediate dissemination of this Memorandum is desired.

Encl.: As stated.

NCO/MKP-JMA-NLR/AdS/LBY/JAD/maryann
 

13 DEC 2023



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

PROGRAM MANAGEMENT TEAM (PMT)

CONSULTANTS:

- | | | |
|----|----------------------------------|---------------------------------|
| 1. | Dr. Neri C. Ojastro, EdD, CESO V | Schools Division Superintendent |
| 2. | Dr. Nilita L. Ragay | CES-CID, OIC-ASDS |
| 3. | Dr. Marcelo K. Palispis | OIC-ASDS |
| 4. | Dr. Joelyza M. Arcilla | OIC-ASDS |
| 5. | Dr. Rachel B. Picardal | CES-SGOD |

FACILITATORS:

- | | | |
|----|----------------------|----------------------------------------|
| 1. | Iryll Mae S. Macahig | Senior Education Program Specialist |
| 2. | Geraldine B. Olmillo | Education Program Specialist II (HRDS) |
| 3. | Lani B. Yurong | Administrative Officer V |
| 4. | Jian A. Diaz | Administrative Officer IV (HRMO) |

TECHNICAL WORKING GROUP (TWG):

- | | | |
|----|-----------------------|-----------------------------|
| 1. | Roy M. Cadinaz | Administrative Assistant II |
| 2. | Gemmalyn B. Villarejo | Administrative Officer II |
| 3. | Jennilene G. Cadiente | Administrative Officer II |
| 4. | Mary Ann L. Balambao | Administrative Aide I |
| 5. | Niñonito D. Divino | Administrative Aide VI |

PARTICIPANTS

(Proposed Personnel for Pre-deployment/Onboarding)

NAME	POSITION	DISTRICT
Non-Teaching Positions		
1. Barriga, Olive Gail P.	ADAS II	Valencia
2. Berongan, Claire Ann B.	ADAS II	Sta. Catalina I
3. Dahil-Dahil, Sheena Marie B.	ADAS III	Manjuyod I
4. Diaz, Vannesa I.	ADAS II	Manjuyod I
5. Gabutero, Ana Rhesa P.	ADAS II	Siaton I
6. Manuel, Jo Evan P.	ADAS II	Sta. Catalina III
7. Mapue, Lodicrea B.	ADAS II	Mabinay I
8. Ongco, Ryan B.	ADAS II	Mabinay I
9. Providencia, Manuel Lito C.	ADAS II	La Libertad I
10. Ronda, Christie E.	ADAS III	Division Office
11. Satorre, Marie Roselle C.	ADAS II	Sta. Catalina III
12. Pacatang, Vianei T.	ADAS-II	Dauin



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NAME	POSITION	DISTRICT
Teaching Positions		
1. Aguilos, Mariel E.	Teacher I	Valencia
2. Bendijo, Luzmeminda I.	Teacher I	Siaton II
3. Enesterio, Melver E.	Teacher I	Mabinay I
4. Colina, Jovelyn B.	Teacher I	Siaton II
5. Inomerabellon, Gennah Marie A.	Teacher I	Bacong
6. Maglinao, April Kate T.	Teacher I	Valencia
7. Taub, Aiza D.	Teacher I	Tayasan II
8. Valiola, Renalyn K.	Teacher I	Siaton I



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