



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

OFFICE MEMORANDUM
OSDS-2023- 92

TO : **HRMPSB Member/Sub-Committee/Secretariat**
Lani B. Yurong, AO V
Jian A. Diaz, AO IV
Analou G. Saga, AO-II
Gemmalyn V. Aguilar, AO-II
Mary Ann L. Balambao, ADA-I
HRMU/Administrative Personnel
Arianne Montecino, ADA-VI
Irish Mae B. Belen, ADAS-III
Emmaida B. Saguran, ADAS-III
Florice Fe C. Fontanilla, ADA-VI
Rhubert Joy D. Alquerro, ADA-I
Jediliso N. Catalan, ADA-I
Jason A. Fermiza, AO-II
Jennilene G. Cadiente, AO-II
Jonalyn E. Cuenca, ADAS-III
Christin F. Camacho, ADAS-II
Rhea P. Hernandez, ADAS-III
Alijane Mae A. Duhaylungsod, ADAS-III
Josephine Elvie R. Mangroban, ADAS-III
Johanna Lani O. Balacy, ADAS-III
Ivy Rose A. Ogabang, AO II

FROM : By Authority of the Schools Division Superintendent:

MARCELO K. PALISPIS, EdD, JD
OIC-Office of the Assistant Schools Division Superintendent
Office-In-Charge 11/10/2023

SUBJECT : TO RENDER OVERTIME SERVICE

DATE : November 9, 2023

1. In order to fast track the pre-evaluation and sorting of documents of Administrative Officer II and Project Development Officer I applicants, you are hereby directed to report to the Division Office on the following dates:

- November 11, 18 and 25, 2023 (Saturdays)

2. You are hereby authorized to avail of non-monetary remuneration (*compensatory time-off*) for overtime services rendered.

3. For compliance.

NCO/Ads/AD/JAD/jcadiente

10 NOV 2023



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