



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

OFFICE MEMORANDUM
OSDS-2023- 90

TO : MR. BERNIE C. OLORES
Security Guard I

FROM : **NERI C. OJASTRO EdD, CESE**
Schools Division Superintendent

SUBJECT : TO RENDER OVERTIME SERVICE
10/26/23

DATE : October 26, 2023

1. You are hereby directed to render overtime service on Wednesday, November 1, 2023 (All Saints' Day).
2. Overtime pay shall be charged against personnel services funds, subject to the usual accounting and auditing rules and regulations.
3. For compliance.

NCU/AdS/LRV/jediente *JB*

27 OCT 2023



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644