



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
OSDS -2023- 124

TO : **MARESTHEL D. ABELLAR**, AO II - Jimalalud I
CHARLOTTE JOAN L. BERNADEZ, ADAS III - Sibulan I
MARIE TERESETT S. TABARANZA, AO II - Tayasan I
REX T. TINDOC, AO II - Bacong

THRU : **JIVI S. TALADUA**, District Caretaker - Jimalalud I
MACRINA K. VILLALUZ, PSDS - Sibulan I
EMELYN D. BOLONGAITA, PSDS - Tayasan I
JUANITO L. SARDAN, District Caretaker - Bacong

FROM : **NERI C. OJASTRO, EdD, CESE**
Schools Division Superintendent

SUBJECT : **ASSIST IN THE PROCESSING OF TEACHERS' MEAL
ALLOWANCES FOR THE EOSY ACTIVITIES**

DATE : **October 17, 2023**

1. The above-named personnel are hereby directed to report to the Accounting Section, Finance Unit, of this Division, effective immediately, to assist in the processing of the teachers' meal allowances during the conduct of NLC, LENDC, and Remedial Classes.
2. This temporary assignment shall take effect until all claims for the meal allowances are completely processed.
3. Concerned personnel shall make sure that their duties and responsibilities of their assigned school/district offices are not hampered.
4. Travelling expenses (lunch and transportation) related to this memorandum shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. This serves as your Authority to Travel.
6. For your information, guidance, and compliance.

NCO/JMA-MKP-NLR/FINANCE/jpr
October 17, 2023



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