



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLC-2023- 422

TO : **ALEJANDRO BACANE**—District In-Charge, Jimalalud 1
ANDREA LUZ ENGLIS, EdD—PSDS, Sibulan 2
RODITA PLAZA, EdD—PSDS, Sta. Catalina 3
JENITH CABAJON—Division Office
ARNEL NAMIAS—Division Office

FROM: **NERI C. OJASTRO EdD, CESE**
 Schools Division Superintendent
6/16/23

SUBJECT : **ADDITIONAL CHANGES RELATIVE TO DEPED-NEGROS ORIENTAL DELEGATION TO 2023 RFOT**

DATE : **June 16, 2023**

- In line with the **2023 RFOT in Mandaue City**, Cebu, this office requests the attendance and participation of the select teaching and non-teaching personnel to the aforementioned activity on June 19-23, 2023.
- Hereunder are the following people to join the said activity:

Name	Position/ Designation / Station	Role and Function
Benjo B. Alviola	Teacher 2, Sta. Catalina SHS	Sineliksik Chaperone
Jenith C. Cabajon	Division Coordinator/ SDO	Event Contest Coordinator, Himig Bulilit
Arnel Namias	Driver/ SDO	Fuego Driver

- Travelling and other incidental expenses relative to the conduct of the activity will be charged against SEF/ School MOOE and other local funds subject to the usual accounting rules and regulations.
- This serves as your Travel Order.
- Immediate dissemination of this **MEMORANDUM** is desired.

NCO/JMA-MKP-NLR/CID/NLR/abb
 June 16, 2023

19 JUN 2023

