



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM
MLC-2023-418

TO : **MR. GLENN B. ROSALES – SHS Teacher 2 of Sta. Catalina National HS**

Thru the School Head & PSDS

By the Authority of the Schools Division Superintendent

FROM : **LANI B. YURONG**
Administrative Officer V
Office-In-Charge
6/19/23

SUBJECT : **CHAPERONE OF THE THREE (3) ARTISTS/CASTS FOR SINELEKSIK DURING THE CONDUCT OF REGIONAL FESTIVAL OF TALENTS (RFOT) 2023 AT MANDAUE CITY, CEBU**

DATE : **June 19, 2023**

1. This office requesting your attendance as the Chaperone to the three (3) artists/casts for Sineleksik during the conduct of Regional Festival of Talents (RFOT) 2023 on June 19-23, 2023 at Mandaue City, Cebu in lieu of Mr. Benjoe Alviola.
2. School head is requested to issue an Authority to Travel, ensuring that a teacher will take care of the learners on his absence.
3. Travel and other incidental expenses are chargeable against School MOOE/Municipal SEF and Other local funds available, subject to the usual accounting and auditing rules and regulations of the government.
4. For your compliance and guidance.

19 JUN 2023

NCO/MKP-JMA-NLR/CID-NLR/cfmg



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph