

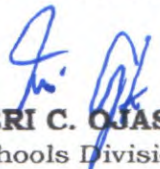


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLC-2023- 604

TO : **ALL CONCERNED**

FROM :  **NERI C. OJASTRO EdD, CESE**
Schools Division Superintendent

SUBJECT : PRE-DEPLOYMENT/ONBOARDING ORIENTATION

DATE : August 31, 2023

1. This Office through the SGOD-HRDS and HRMU shall conduct the Pre-deployment/Onboarding Orientation on September 1, 2023, 1:00 P.M. at the 3rd floor SDO Conference Room.
2. The activity aims to orient the participants on Agency's Mission, Vision, Office Policies, Benefits, KRA and on the HR System.
3. The concerned Public Schools District Supervisors/District-In-Charge/Caretaker are directed to inform the identified proposed teaching personnel of their attendance of the above mentioned activity.
4. Please refer to enclosure for the List of Program Management Team and participants.
5. Immediate dissemination of this Memorandum is desired.

Encl.: As stated.

NCO/MKP-JMA-NR/AdS/LBY/jcadiante 



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

07 SEP 2023

5:40 pm
8/30/23

PROGRAM MANAGEMENT TEAM (PMT)

CONSULTANTS:

- | | | |
|----|---------------------------|---------------------------------|
| 1. | Dr. Neri C. Ojastro, CESE | Schools Division Superintendent |
| 2. | Dr. Nilita L. Ragay | CES-CID, OIC-ASDS |
| 3. | Dr. Marcelo K. Palispis | OIC-ASDS |
| 4. | Dr. Joelyza M. Arcilla | OIC-ASDS |
| 5. | Dr. Rachel B. Picardal | CES-SGOD |

FACILITATORS:

- | | | |
|----|----------------------|--|
| 1. | Iryll Mae S. Macahig | Senior Education Program Specialist |
| 2. | Geraldine B. Olmillo | Education Program Specialist II (HRDS) |
| 3. | Lani B. Yurong | Administrative Officer V |
| 4. | Jian A. Diaz | Administrative Officer IV (HRMO) |

TECHNICAL WORKING GROUP (TWG):

- | | | |
|----|-----------------------|-----------------------------|
| 1. | Roy M. Cadinás | Administrative Assistant II |
| 2. | Gemmalyn B. Villarejo | Administrative Officer II |
| 3. | Jennilene G. Cadiente | Administrative Officer II |
| 4. | Mary Ann L. Balambao | Administrative Aide I |
| 5. | Niñonito D. Divino | Administrative Aide VI |

PARTICIPANTS

(Proposed Personnel for Pre-deployment/Onboarding)

NAME	POSITION	DISTRICT
1. Alpuerto, Centennial Jiryl C.	T-I	Sibulan I
2. Arcamo, Jenica Kay A.	T-I	Mabinay I
3. De la Peña, Ada Mae E.	T-I	Bacong
4. Fernandez, Ryan Ray M.	T-I	Sta. Catalina III
5. Liu, Eura-Jane C.	T-I	Mabinay II
6. Mogar, Russel Mae B.	T-I	Mabinay II
7. Quillao, Meangel T.	SPST-I	Amlan
8. Quinquito, Juvelyn R.	T-I	Siaton III
9. Sarasin, Pia Marie G.	T-I	Valencia
10. Tajada, Maria Fe A.	SPST-I	Valencia
11. Toro, John John L.	T-I	Valencia
12. Undangan, Mark Anthony G.	T-I	Sibulan I
13. Viran, Realon Joy S.	SPST-I	Zamboanguita IO



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph