



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLC-2023- 58

**TO :** HEIDE PETRAS EdD. —PSDS, Siaton 4  
NIDA BERSABAL, EdD—PSDS, San Jose  
ERNESTO PACULANANG, EdD –PSDS, Jimalalud 2  
MARILOU LOBOS, EdD. PSDS, Mabinay 3

**FROM:** NERI C. OJASTRO, CESE  
Schools Division Superintendent  
8/15/23

**SUBJECT :** UPSKILLING TEACHERS ON MULTIGRADE IN THE LAST MILE SCHOOLS

**DATE :** August 15, 2023

1. Attached is **Regional Memorandum 0565 s. 2023** titled "**Upskilling Teachers on Multigrade in the Last Mile Schools**" enjoining you to participate the five-day undertaking on **August 22-26, 2023 in Cebu City** of which a specific venue be announced later.

2. Hereunder are the participants:

| Name                        | District         |
|-----------------------------|------------------|
| <b>Jiger A. Lindayao</b>    | <b>Siaton 4</b>  |
| <b>Ma. Debora T. Oracoy</b> | <b>San Jose</b>  |
| <b>Minda P. Garces</b>      | <b>Jimalalud</b> |
| <b>Jeriel C. Narciso</b>    | <b>Mabinay 3</b> |

3. Teaching personnel are hereby entitled for a 5-day Service Credit as stipulated in **DepEd Order No. 53, s. 2003**, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers," while the Non-Teaching personnel are entitled for a 1-day Compensatory Time-off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No.1 s. 2015, entitled "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees."

4. You are also reminded to observe stringent measures against covid-19 infection.

5. This serves as your **TRAVEL ORDER**.

6. Board and lodging, travel and other incidental expenses of the participants relative to the conduct of the activity shall be charged against **2023 Program Support Fund for Multigrade Schools and the 2022 MG Program Continuing Funds subject to the usual accounting rules and regulations.**

7. For profound details, please see the attachments.

8. Immediate dissemination of this **MEMORANDUM** is desired.

NCO/JMA-MKP-NLR/CID/NLR/jcc  
August 15, 2023

16 AUG 2023



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

AUG 09 2023

REGIONAL MEMORANDUM

No. **0565**s. 2023

**UPSKILLING TEACHERS ON MULTIGRADE INSTRUCTION IN THE LAST MILE SCHOOLS**

To: Schools Division Superintendents (SDSs)  
All Others Concerned

1. Attached is DM-CT-2023-165 from Asec. Alma Ruby C. Torio, assistant secretary, officer-in-charge, office for the Undersecretary for Curriculum and Teaching, regarding the conduct of Upskilling Teachers on Multigrade Instruction in the Last Mile Schools on August 22-26 in Cebu City, specific venue to be announced later.

2. Following is the allocated number of participants per division.

| Division                 | Number of Participants |
|--------------------------|------------------------|
| Cebu Province            | 4                      |
| Bohol Province           | 4                      |
| Negros Oriental Province | 4                      |
| Siquijor Province        | 3                      |
| Bayawan City             | 3                      |
| Tanjay City              | 2                      |
| Guihulngan City          | 2                      |
| Canlaon City             | 2                      |
| Danao City               | 2                      |
| City of Naga             | 2                      |
| TOTAL                    | 28                     |

3. In the identification of participant the following must be observed.

- Has been a teacher in the last mile school for at least 2 years;
- Has potential to mentor other multigrade teachers;
- Must be committed to stay in the multigrade school upon completion of the training for a minimum of 2 years;
- Must be in good health, and not more than 50 years old.

4. Participants should register through this link: <https://bit.ly/UpskillingTeachersBatch2Visayas>  
They are expected to be in the venue before the opening program which will start at 8:30 in the morning of August 22, 2023. First meal to be served is breakfast of August 22, 2023 while last meal is snacks of August 26, 2023.

5. Board and lodging, travel and incidental expenses of the participants shall be charged against 2023 Support Funds for Multigrade and 2022 Continuing Support Funds



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
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Email Address: region7@deped.gov.ph

for multigrade schools downloaded to the divisions, subject to the usual government accounting and auditing rules and regulations.

6. Immediate dissemination of, and compliance with this Memorandum are directed.



**SALUSTIANO T. JIMENEZ EdD, JD, CESO V**  
Director IV  
Regional Director

STJ/PYA/CLMD/MJCD/dgb



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2023- 145**

TO : **REGIONAL DIRECTORS**  
Regions I, II, III, IV-CALABARZON, IV-MIMAROPA, V, VI, VII, VIII, IX, X, XI, XII, CARAGA, CAR, and The Minister, Ministry of Basic Education, Higher, and Technical Education, BARMM

FROM : *ALMA RUBY C. TORIO*  
**ALMA RUBY C. TORIO**  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **UPSKILLING TEACHERS ON MULTIGRADE INSTRUCTION IN THE LAST MILE SCHOOLS**

DATE : 16 JUNE 2023

The Bureau of Learning Delivery (BLD) through the Teaching and Learning Division (TLD) shall conduct a training-workshop to upskill teachers on Multigrade instruction in the last mile schools.

This training aims to equip participants with the knowledge and skills essential to multigrade instruction particularly on the utilization of various multigrade teaching and learning resources, implementation of blended learning modalities, teaching reading, adoption of multigrade instructional strategies and techniques, classroom management, assessment, and school monitoring and evaluation.

The training-workshop shall be conducted by cluster of regions on the specified dates:

| No. | Activity and Batch   | Date                 | Venue                                 |
|-----|--|----------------------|---------------------------------------|
| 1   | Upskilling Teachers on Multigrade Instruction in the Last Mile Schools - Batch 2 (Luzon)   | July 17-21 2023      | <b>To be announced</b><br>Quezon City |
| 2   | Upskilling Teachers on Multigrade Instruction in the Last Mile Schools - Batch 2 (Visayas) | July 31-Aug. 04 2023 | <b>To be announced</b><br>Cebu City   |



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|   |   |                    |                               |
|---|---|--------------------|-------------------------------|
| 3 | Upskilling Teachers on Multigrade Instruction in the Last Mile Schools - Batch 2 (Mindanao) | Aug. 14-18<br>2023 | To be announced<br>Davao City |
|---|---|--------------------|-------------------------------|

The following must be observed in the nomination of a teacher-participant for the training:

- 1) Has been a Multigrade teacher in the last mile school for at least two (2) school years.
- 2) Has potential to mentor other Multigrade teachers.
- 3) Must be committed to stay in the Multigrade school upon completion of the training for a minimum period of two (2) school years.
- 4) Must be in good health (physically and mentally).
- 5) Should not be over 50 years old.

Priority shall be given to the participants from schools divisions with a considerable number of last mile Multigrade schools and/or MG classes. Please refer to **Annex A** for the breakdown of participants by region. Program of Activities is also attached as **Annex B**.

In view of this, select Multigrade trainers, writers, and reviewers in the regions are requested as resource speakers. The list of speakers is attached as **Annex C**.

It is requested that the list of recommended participants from each region be submitted to BLD-TLD through [multigrade@deped.gov.ph](mailto:multigrade@deped.gov.ph) a week before the conduct of the training. To confirm their participation, the participants are requested to register at the designated link below on or before the specified date:

| Cluster  | Registration Link   | Date          |
|----------|---|---------------|
| Luzon    | <a href="https://deped.gov.ph/registration/multigrade-luzon">https://deped.gov.ph/registration/multigrade-luzon</a>       | July 13, 2023 |
| Visayas  | <a href="https://deped.gov.ph/registration/multigrade-visayas">https://deped.gov.ph/registration/multigrade-visayas</a>   | July 27, 2023 |
| Mindanao | <a href="https://deped.gov.ph/registration/multigrade-mindanao">https://deped.gov.ph/registration/multigrade-mindanao</a> | Aug. 10, 2023 |

They are expected to be at the venue before the opening program starts at 8:30 am on the first day of the training-workshop. Check-out time will be in the morning of the departure day.

Travel expenses and other incidental expenses shall be chargeable against 2023 Support Funds for Multigrade Schools (GAA) and 2022 Continuing Support Funds for Multigrade Schools (GAA) downloaded to your region, except the BARMM participants, subject to the usual accounting and auditing rules and regulations.

Participants shall adhere to the provisions of DepEd Order (DO) No. 43, s. 2022, *Omnibus Travel Guidelines for All Personnel of the Department of Education*; DO 46, s.



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*2022 Amendments to DO 43, s. 2022; and DO 01, s. 2023 Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas and Responsibilities and Revised Signing Authorities, in preparation of their travel requirements.*

For queries, please contact the BLD-TLD Multigrade Team through email at [multigrade@deped.gov.ph](mailto:multigrade@deped.gov.ph).

Immediate dissemination and compliance of this memorandum is desired.

Copy furnished:

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations



Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**Annex A: Breakdown of Participants by Region**

| Luzon Cluster |            | Visayas Cluster |           | Mindanao Cluster |           |
|---------------|------------|-----------------|-----------|------------------|-----------|
| I             | 13         | VI              | 28        | IX               | 16        |
| II            | 15         | VII             | 28        | X                | 20        |
| III           | 14         | VIII            | 38        | XI               | 16        |
| IV-A          | 18         |                 |           | XII              | 15        |
| IV-B          | 15         |                 |           | CARAGA           | 20        |
| V             | 15         |                 |           | BARMM            | 8         |
| CAR           | 15         |                 |           |                  |           |
| <b>Total</b>  | <b>105</b> |                 | <b>94</b> |                  | <b>95</b> |

**Annex C: List of Resource Speakers**

| Name                 | Position                | Division & Region      | Assigned Topic  |
|----------------------|-------------------------|------------------------|---|
| Arabella May Soniega | PSDS                    | Pangasinan 2, RO I     | The Budget of Work for Multigrade Teaching            |
| Rommel Casabar       | Principal               | Pangasinan 2, RO I     | School M & E Adjustment (SMEA)                        |
| Rex Angel Asuncion   | District MG Coordinator | Cagayan, RO II         | ICT Enhanced MG-DLP and IMG-LP                        |
| Marvin Bolivar       | Principal               | Pampanga, RO III       | Classroom Assessment: An Overview                     |
| Michael John Rañada  | Principal               | Albay, RO V            | Integrated MG Lesson Plan Exemplars                   |
| Raymundo Salisi      | Principal               | Albay, RO V            | MG Daily Lesson Plan Exemplars                        |
| Raymundo Martin, Jr. | Principal               | Iloilo, RO VI          | Assessment Strategies and Tools                       |
| Lourdes Matan        | EPS                     | Calbayog City, RO VIII | Instructional Strategies and Techniques in MG Classes |