




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLC-2023-554

TO : **ALL CONCERNED**

FROM : 
NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
8/15/23

SUBJECT : PRE-DEPLOYMENT/ONBOARDING ORIENTATION

DATE : August 14, 2023

1. This Office through the SGOD-HRDS and HRMU shall conduct the Pre-deployment/Onboarding Orientation on August 17, 2023, 9:00 A.M. at the 3rd floor SDO Conference Room.
2. The activity aims to orient the participants on Agency's Mission, Vision, Office Policies, Benefits, KRA and on the HR System.
3. The concerned Public Schools District Supervisors/District-In-Charge/Caretaker are directed to inform the identified proposed teaching personnel of their attendance of the above mentioned activity.
4. Please refer to enclosure for the List of Program Management Team and participants.
5. Immediate dissemination of this Memorandum is desired.

Encl.: As stated.

NCO/MKP-JMA-NOR/AdS/AY/jcadiante  

15 AUG 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

PROGRAM MANAGEMENT TEAM (PMT)

CONSULTANTS:

- | | | |
|----|---------------------------|---------------------------------|
| 1. | Dr. Neri C. Ojastro, CESE | Schools Division Superintendent |
| 2. | Dr. Nilita L. Ragay | CES-CID, OIC-ASDS |
| 3. | Dr. Marcelo K. Palispis | OIC-ASDS |
| 4. | Dr. Joelyza M. Arcilla | OIC-ASDS |
| 5. | Dr. Rachel B. Picardal | CES-SGOD |

FACILITATORS:

- | | | |
|----|----------------------|--|
| 1. | Iryll Mae S. Macahig | Senior Education Program Specialist |
| 2. | Geraldine B. Olmillo | Education Program Specialist II (HRDS) |
| 3. | Lani B. Yurong | Administrative Officer V |
| 4. | Jian A. Diaz | Administrative Officer IV (HRMO) |

TECHNICAL WORKING GROUP (TWG):

- | | | |
|----|-----------------------|-----------------------------|
| 1. | Roy M. Cadinás | Administrative Assistant II |
| 2. | Gemmalyn B. Villarejo | Administrative Officer II |
| 3. | Jennilene G. Cadiente | Administrative Officer II |
| 4. | Mary Ann L. Balambao | Administrative Aide I |
| 5. | Niñonito D. Divino | Administrative Aide VI |

PARTICIPANTS

(Proposed Personnel for Pre-deployment/Onboarding)

NAME	POSITION	DISTRICT
1. Albandia, Emelyn B.	T-I	La Libertad II
2. Aringay, Criscille Jane S.	T-I	Zamboanguita II
3. Baje, John Mark	T-I	Tayasan I
4. Gallo, Mary Cris S.	T-I	San Jose
5. Gutib, Marvelyn S.	T-I	Amlan
6. Ibero, Jerilie S.	T-I	Bindoy II
7. Laingo, Rosalie P.	T-I	Siaton III
8. Lirado, Maria Loreta I.	T-I	Tayasan I
9. Lobo, Reyan O.	T-I	La Libertad I
10. Silva, Charles N.	T-I	Mabinay I
11. Taub, Rimart B.	T-I	Tayasan II



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