



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLC-2023- 493

TO : **ALL CONCERNED**

FROM : By Authority of the Schools Division Superintendent


NILITA L. RAGAY, EdD

OIC-Office of the Assistant Schools Division Superintendent
Office-In-Charge

SUBJECT : PRE-DEPLOYMENT/ONBOARDING ORIENTATION

DATE : July 17, 2023

1. This Office through the SGOD-HRDS and HRMU shall conduct the Pre-deployment/Onboarding Orientation on July 21, 2023, 8:00 A.M. at Hotel Palwa, Dumaguete City.
2. The activity aims to orient the participants on Agency's Mission, Vision, Office Policies, Benefits, KRA and on the HR System.
3. The concerned Public Schools District Supervisors/District-In-Charge/Caretaker are directed to inform the identified proposed teaching personnel of their attendance of the above mentioned activity.
4. Please refer to enclosure for the List of Program Management Team and participants.
5. Immediate dissemination of this Memorandum is desired.

Encl.: As stated.

NCO/MKP-JMA-NLR/AdS/LBY/jcadiante


18 JUL 2023



Address:Kagawanan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph

PROGRAM MANAGEMENT TEAM (PMT)

CONSULTANTS:

- | | | |
|----|---------------------------|---------------------------------|
| 1. | Dr. Neri C. Ojastro, CESE | Schools Division Superintendent |
| 2. | Dr. Nilita L. Ragay | CES-CID, OIC-ASDS |
| 3. | Dr. Marcelo K. Palispis | OIC-ASDS |
| 4. | Dr. Joelyza M. Arcilla | OIC-ASDS |
| 5. | Dr. Rachel B. Picardal | CES-SGOD |

FACILITATORS:

- | | | |
|----|----------------------|--|
| 1. | Iryll Mae S. Macahig | Senior Education Program Specialist |
| 2. | Geraldine B. Olmillo | Education Program Specialist II (HRDS) |
| 3. | Lani B. Yurong | Administrative Officer V |
| 4. | Jian A. Diaz | Administrative Officer IV (HRMO) |

TECHNICAL WORKING GROUP (TWG):

- | | | |
|----|-----------------------|-----------------------------|
| 1. | Roy M. Cadinás | Administrative Assistant II |
| 2. | Gemmalyn B. Villarejo | Administrative Officer II |
| 3. | Jennilene G. Cadiente | Administrative Officer II |
| 4. | Mary Ann L. Balambao | Administrative Aide I |
| 5. | Niñonito D. Divino | Administrative Aide VI |

PARTICIPANTS

(Proposed Personnel for Pre-deployment/Onboarding)

NAME	POSITION	DISTRICT
1. Alam-alam, Angie C.	T-I	Zamboanguita I
2. Amorganda, Redgen V.	T-I	Zamboanguita II
3. Balsimo, Annalyn D.	T-I	Tayasan II
4. Denila, Jastine Jane S.	T-I	Manjuyod I
5. Fabillaran, Marvin C.	T-I	La Libertad II
6. Garupil, Froline J.	T-I	La Libertad II
7. Gutang, Melissa Eve R.	T-I	Amlan
8. Jalandoni, Jonalyn R.	T-I	Sta. Catalina I
9. Pacaña, Crisjiel B	T-I	Mabinay II
10. Paco, Loelyn E.	T-I	Bindoy II
11. Rapisora, Lea C.	T-I	Siaton II
12. Romano, Rosie Mae O.	T-I	Mabinay II
13. Saoi, Gerlie B.	T-I	Zamboanguita II
14. Villahermosa, Miriam Joy B.	T-I	Siaton II



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