



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLC-2023- 423

TO : **ALL CONCERNED**

FROM : By Authority of the Schools Division Superintendent

MARCELO K. PALISPIS, EdD, JD

OIC-Office of the Assistant Schools Division Superintendent
Office-In-Charge

6/21/23

SUBJECT : PRE-DEPLOYMENT/ONBOARDING ORIENTATION

DATE : June 21, 2023

1. This Office through the SGOD-HRDS and HRMU shall conduct the Pre-deployment/Onboarding Orientation on June 23, 2023, 9:00 A.M. at SDO Conference Room.
2. The activity aims to orient the participants on Agency's Mission, Vision, Office Policies, Benefits, KRA and on the HR System.
3. The concerned Public Schools District Supervisors/District-In-Charge/Caretaker are directed to inform the identified proposed teaching personnel of their attendance of the above mentioned activity.
4. Please refer to enclosure for the List of Program Management Team and participants.
5. Immediate dissemination of this Memorandum is desired.

Encl.: As stated.

NCO/MKP-JMA-NLR/AdS/LPV/jcadiente *JKS*

21 JUN 2023



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph

PROGRAM MANAGEMENT TEAM (PMT)

CONSULTANTS:

- | | | |
|----|---------------------------|---------------------------------|
| 1. | Dr. Neri C. Ojastro, CESE | Schools Division Superintendent |
| 2. | Dr. Nilita L. Ragay | CES-CID, OIC-ASDS |
| 3. | Dr. Marcelo K. Palispis | OIC-ASDS |
| 4. | Dr. Joelyza M. Arcilla | OIC-ASDS |
| 5. | Dr. Rachel B. Picardal | CES-SGOD |

FACILITATORS:

- | | | |
|----|----------------------|--|
| 1. | Iryll Mae S. Macahig | Senior Education Program Specialist |
| 2. | Geraldine B. Olmillo | Education Program Specialist II (HRDS) |
| 3. | Lani B. Yurong | Administrative Officer V |
| 4. | Jian A. Diaz | Administrative Officer IV (HRMO) |

TECHNICAL WORKING GROUP (TWG):

- | | | |
|----|-----------------------|-----------------------------|
| 1. | Roy M. Cadinás | Administrative Assistant II |
| 2. | Gemmalyn B. Villarejo | Administrative Officer II |
| 3. | Jennilene G. Cadiente | Administrative Officer II |
| 4. | Mary Ann L. Balambao | Administrative Aide I |
| 5. | Niñonito D. Divino | Administrative Aide VI |

PARTICIPANTS

(Proposed Personnel for Pre-deployment/Onboarding)

NAME	POSITION	DISTRICT
1. Abuyabor, Maribel B.	T-I	Mabinay I
2. Amada, Glechel S.	T-I	Mabinay III
3. Amores, Glinda S.	T-I	San Jose
4. Barba, Jonna Mae D.	T-I	Valencia
5. Basilio, Deden Mae S.	T-I	Ayungon II
6. Castillo, Jorilyn R.	T-I	Mabinay I
7. Chiu, Mary Jane B.	T-I	Mabinay I
8. Egera, Jonesfield R.	T-I	Siaton II
9. Garganera, Ledelon F.	T-I	Jimalalud I
10. Kabristante, Analy A.	T-I	Manjuyod I
11. Maramara, Mary Jane F.	T-I	Bindoy II
12. Moraga, Erica Dianne H.	T-I	Manjuyod II
13. Palagtiw, Cecille S.	T-I	Mabinay I
14. Quinicot, May Ann T.	T-I	Sibulan I
15. Quinicot, Rhea Mae B.	T-I	Sta. Catalina II
16. Ramírez, Jenicel V.	T-I	Mabinay II
17. Rusiana, Erica S.	T-I	Mabinay III
18. Sy, Ephraim C.	T-I	Bindoy II
19. Tayo, Jessica E.	T-I	Mabinay I



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