



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2023- 211

TO : **ASDSs and SGOD Chief**
Public Schools District Supervisors/In-Charge/Caretakers

FROM : *SP Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **DIVISION EXECUTIVE CONFERENCE OF ALL DISTRICT LEADERS**

DATE : March 25, 2022

1. This office informs all the Public Schools District Supervisors/District In-Charge/District Care Takers for **Division Executive Conference of all District Leaders at 8:00 o'clock in the morning on April 4, 2023, at San Jose District.**
2. The conference aims to:
 - a. discuss activities relative to the MATATAG agenda;
 - b. update progress on the recovery program; and
 - c. appreciate collaboration and teamwork in attaining the set objectives.
3. Kindly prepare a **three (3) minute** video presentation on the following:
 - a. update on literacy and numeracy, and
 - b. activities relative to literacy & numeracy recovery.
4. Drop off school is at San Jose Central School.
5. Stringent health protocols like wearing of facemask, social distancing, etc. shall be observed.
6. Everyone is requested to come on time in our blue polo shirt.
7. Travel and other incidental expenses related to the activity shall be charged against Division/School MOOE or other local funds subject to the usual accounting rules and regulations.
8. This serves as an **Authority to Travel.**
9. For information and compliance.

[SPP/ MKP-JMA-NLR/OASDS-R/ NL]



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph

27 MAR 2023