



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**Office of the Schools Division Superintendent**

MEMORANDUM  
MLA-2023 512

TO : **FELIX III D. MOSQUEDA**, Nurse II/Nurse-In-Charge  
**MELANIE MAE O. AUSTERO**, Nurse II  
**JANET GADDI**, Nurse II

By the Authority of the Schools Division Superintendent:

FROM : **LANI B. YURONG**  
Administrative Officer V  
Office-In-charge  
7/28/23

SUBJECT : **SPECIAL CONFERENCE FOR THE PROJECT HEART ACTION  
RESEARCH IMPLEMENTATION**

Date : **JULY 27, 2023**

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1. This is to inform the proponents of the Project HEART Action Research that there will be a special conference before its implementation starting August 2023.
2. The participants of this activity are the following:
  - a. Felix III D. Mosqueda, Nurse II/Nurse-In-Charge
  - b. Janet L. Gaddi, Nurse II; and
  - c. Melanie Mae O. Austero.
3. Meals, travelling and other incidental expenses relative to the conduct of this activity shall be charged against the BERF 2023 funds, all subject to the usual government accounting and auditing rules and regulations.
4. This serves as your **AUTHORITY TO TRAVEL.**
5. Widest dissemination and compliance of this Memorandum are desired.

NCO/JMA-MKP/SGOD/BEH/FM3  
July 28, 2023

**31 JUL 2023**



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