



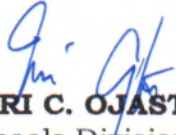
Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of Negros Oriental

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2023- 645

TO : **SHEENA LEE B. TORRES - Division Office**  
**KARL T. CREDO - Division Office**  
**MARIELLE V. TIMONAN - Division Office**  
**GEMMALYN V. AGUILAR - Division Office**  
**SEVERO CARO - Division Office**  
**MARIE STEPHANIE A. ALCALA - Division Office**  
**CHRISTIN F. CAMACHO - Division Office**  
**MARY ANN L. BALAMBAO - Division Office**

FROM :  **NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
9/20/23

SUBJECT : **Additional participants to the Updating, Maintaining & Debugging  
of Learners At Risk of Dropping Out (LARDO) Reporting System and  
Crafting of the LARDORS Manual**

DATE : Sept. 20, 2023

1. Please be informed that the above-mentioned personnel are requested to participate in the Updating, Maintaining and Debugging of Learners At Risk of Dropping Out (LARDO) Reporting System and Crafting of LARDORS Manual on Sept. 20-22, 2023 at TipTop Tower Suite Inn, Dumaguete City.
2. All other provisions in Division Memorandum No. 533, s. 2023 remain in effect.
3. This memorandum serves as **Authority to Travel**.
4. For your guidance and compliance.

NCO/JMA-MKP-NLR/SGOD/REB/iinsm



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644  
Email Address: negros.oriental@depd.gov.ph

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