



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**  
MEMORANDUM

MLA-2023- 121

TO : **ASDSs and SGOD Chief  
Public Schools District Supervisors/In-Charge/Caretakers**

FROM : **By the Authority of the Schools Division Superintendent:**

**MARCELO K. PALISPIS**  
OIC-ASDS  
**Office In-Charge**  
3/2/22

SUBJECT : **DIVISION EXECUTIVE CONFERENCE OF ALL DISTRICT  
LEADERS**

DATE : March 2, 2022

1. This office informs all the Public Schools District Supervisors/District In-Charge/District Care Takers for **Division Executive Conference of all District Leaders** at **8:00 o'clock in the morning** on **March 7, 2022**, at **Ayungon Districts**.
2. The conference aims to:
  - a. discuss results of the 2nd quarter assessment in literacy, numeracy, & academics.
  - b. update progress on the recovery program; and
  - c. appreciate collaboration and teamwork in attaining the set objectives.
3. Kindly prepare a **three (3) minute** video presentation on the following:
  - a. District consolidated **2<sup>nd</sup> QAR** by subject area, and
  - b. third quarter plan for improvement.
4. Drop off school is at Ayungon Central School, Ayungon District 2.
5. Stringent health protocols like wearing of facemask, social distancing, etc. shall be observed.
6. Everyone is requested to come on time in purple polo shirt.
7. Travel and other incidental expenses related to the activity shall be charged against Division/School MOOE or other local funds subject to the usual accounting rules and regulations.
8. This serves as an **Authority to Travel**.
9. For information and compliance.

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