



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of negros oriental

**Office of the Schools
Division Superintendent**

MEMORANDUM
MLA-2023- 110

TO : **(THROUGH THE PSDS)**

Aurelia Pagbunocan- P-I , Dauin District
Agripina Jabanés – P-I, Valencia District

By the authority of the School Division Superintendent

FROM : **LANI B. YURONG**
Administrative Officer V
Office In-Charge
2/28/23

SUBJECT : **FINALIZE THE PREPARATIONS FOR THE UPCOMING
NORAA MEET AND CVIRAA MEET 2023**

DATE : February 27, 2023

Please be informed that the you are directed to report to the Division Office in order to assist in the preparation of the credentials, purchase request, billeting quarters, playing venues, program and other preparations on February 28, to March 3,2023.

Please coordinate with Mr. Allan Tabio, the focal person.

Transportation, food and other incidental expenses are chargeable against the School MOOE subject to the usual accounting rules and regulations.

This serves as your **Travel Order**.

28 FEB 2023

For your guidance and compliance.