



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023- 99

To : **DR. ANNA LEE A. AMORES EdD** - PSDS
(Through the Public Schools District Supervisors)

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|-----------------------------|----------------------------------|
| 1. LORILYN NUDALO | 6. GRACIA RODEL DELORIA |
| 2. STEVE FAMORCA | 7. MA. ANTONIETTA BACANG |
| 3. TEOFAN GALLOSA | 8. NICO JAY HERRERA |
| 4. MAE RICARL MORETO | 9. RUFINO VERZANO |
| 5. MAYOLITA ANGHEL | 10. JENNY ROSE S. BALDADO |

From : **By Authority of the Schools Division Superintendent:**

MARCELO K. PALISPIS EdD, JD
Assistant Schools Division Superintendent
Office In-Charge

Subject: **Final Preparation for Project FLEEUR Implementation**

Date : February 23, 2023

1. This office informs the above-mentioned names of the **Final Preparation for Project FLEEUR Implementation** on February 25, 2023 @ 8:00 o'clock in the morning at the CID Office, Schools Division of Negros Oriental, Dumaguete City Negros Oriental.
2. Teaching personnel are hereby entitled for a 1-day Service Credit as stipulated in DepEd Order No. 53, s. 2003, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers," while the Non-Teaching personnel are entitled for a 1-day Compensatory Time-off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No.1 s. 2015, entitled "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees."
3. Transportation and other incidental expenses incurred shall be charged against Division/School MOOE and other local funds subject to usual rules and accounting regulations.

23 FEB 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



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4. This memorandum serves as **Authority to travel.**
5. For your information, compliance and guidance.

SPP/JMA-MKP-NLR/CID/NLR/rad



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