



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2023- 97

TO : **DR. JOELYZA M. ARCILLA- ASDS** (SDO PRAISE CHAIRPERSON)  
**DR. RACHEL B. PICARDAL- SGOD Chief** (PRAISE MEMBER)  
**MRS. LANI B. YURONG, AO V** (PRAISE MEMBER)  
**MR. TEOFAN C. GALLOSA, EPS II** (IN LIEU OF EPS IN ENGLISH)  
**MS. IRYLL MAE S. MACAHIG- SEPS** (R&R FOCAL PERSON)

FROM : For the Schools Division Superintendent:

**MARCELO K. PALISPIS EdD**  
OIC- Assistant Schools Division Superintendent  
Office In-Charge *2/22/23*

SUBJECT : **ANNUAL FORUM ON REWARDS AND RECOGNITION PROGRAM**

DATE : February 22, 2023

1. Please be informed of your virtual attendance to the Annual Forum on Rewards and Recognition Program on February 23, 2023 from 8:30 AM – 5:00 PM via MS Teams.
2. Attached is Regional Memorandum No. 0116, s. 2023 for your reference.
3. For your information, guidance and compliance.

23 FEB 2023

SPP/ MKP-JMA-NLR/OASDS-A/ JMA albt



**Address:** Kagawanan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-0667 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director


FEB 22 2023

REGIONAL MEMORANDUM  
No. **0116**, s. 2023

**ANNUAL FORUM ON REWARDS AND RECOGNITION PROGRAM**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD) and in collaboration with the Program on Awards and Incentives for Service Excellence (PRAISE), will conduct an **Annual Forum on the Rewards and Recognition Program** on February 23, 2023 from 8:30 A.M. – 5:00 P.M. via MS Teams.
2. The activity aims to discuss the interpretation, and execution of the Enhanced Rewards and Recognition (R and R) Policy Guidelines, the HAP Forms No. 1 and 2 (Rev. 2023), and share notable practices on the R and R Program implementation.
3. The participants in this activity are the DepEd Regional Office VII PRAISE Committee Members, and Secretariat, and SDO's PRAISE Committee Chairperson and two (2) members, EPS in English, and Rewards and Recognition Focal Person. The identified participants are requested to fill-out the online registration form through this link: <https://tinyurl.com/AForumRandR2023>.
4. For guidance and reference, attached Program Schedule Matrix (PSM).
5. Expenses incurred relative to the conduct of the said activity shall be charged against the School/Division/Regional Office Local funds, subject to the usual accounting and auditing rules and regulations.
6. For more information, all concerned may contact HRDD office at 09457623193, local numbers 729, 730, or through this email address: [rewardsandrecognition.ro7@gmail.com](mailto:rewardsandrecognition.ro7@gmail.com) and look for Mr. Misael Borgonia, CES, HRDD or Dr. Mitchelin Micabani, EPS, HRDD, Regional R & R Focal Person.
7. For the information and compliance of all concerned.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

STJ/CAE/PRAISE/HRDD/MGB/mlm



**Address:** Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
**Telephone Nos.:** (032) 231:1433; (032) 414-7399  
**Email Address:** region7@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS

**ANNUAL FORUM ON REWARDS AND RECOGNITION PROGRAM**

February 23, 2023  
 8:30 AM- 5:00 PM  
 MS Teams

**PROGRAM OF ACTIVITIES**

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSON RESPONSIBLE</b>
8:00 AM –8:30 AM	Registration/Attendance	<b>Ms. Roselle S. Aguilar</b> Dormitory Manager
8:31 AM –9:30 AM	Opening Program National Anthem	<b>Mr. Ferdinand R. Alba</b> Administrative Assistant III
	Prayer	<b>Dr. Reynaldo D. Anto</b> EPS, HRDD
	Acknowledgment of Participants	<b>Dr. Ricky S. Yabo</b> Senior Education Program Specialist NEAP RO-7
	Welcome Remarks	<b>Mr. Misael G. Borgonia</b> CES, HRDD & NEAP-R7 Focal
	Statement of Purpose	<b>Dr. Cristito A. Eco, CESO IV</b> Assistant Regional Director PRAISE Chairman
	Inspirational Message	<b>Dr. Salustiano T. Jimenez, JD, CESO V</b> Director IV Regional Director
	Leveling of Expectation	<b>Dr. Rosa H. Cabotaje</b> EPS, HRDD
9:31 AM –12:00 PM	<ul style="list-style-type: none"> <li>➤ Presentation of PSM</li> <li>➤ CSC HAP Nomination 2023</li> </ul>	<b>Mr. Misael G. Borgonia</b> CES, HRDD & NEAP-R7 Focal <b>Dr. Mitchelin L. Micabani</b> EPS, HRDD/R & R Focal Person
12:01 PM –1:00 PM	<b>Lunch</b>	
1:01 PM –3:00 PM	<ul style="list-style-type: none"> <li>➤ Sharing by a Nominator with a Winning CSC Nomination</li> <li>➤ CSC HAP Pag-asa National Winner 2023</li> </ul>	<b>Dr. Aquilino Milar Jr.</b> AO V, Division of City School-Tagbilaran City <b>Mrs. Pablita Cabarles</b> Master Teacher III, Manga National High School
3:01 PM –4:15 PM	<ul style="list-style-type: none"> <li>➤ CSC HAP Nomination Forms 1&amp;2 (Rev.2023)</li> <li>➤ Pasidungog Nomination Forms 1&amp;2, Criteria and Process Flow</li> </ul>	<b>Mr. Misael G. Borgonia</b> CES, HRDD & NEAP-R7 Focal <b>Dr. Mitchelin L. Micabani</b> EPS, HRDD/R & R Focal Person
4:16 PM –4:25 PM	Open Forum	<b>Dr. Helen D. Sabino</b> EPS, HRDD
4:26 PM –4:55 PM	Ways Forward	<b>Dr. Cristito A. Eco, CESO IV</b> Assistant Regional Director PRAISE Chairman
4:56 PM –5:00 PM	Closing Prayer	<b>Mr. Rosario M. Pagal, Jr.</b> Administrative Assistant I
	Lady of Ceremony	<b>Ms. Johnelyn Marie D. Valleser</b> EPS-II, NEAP RO-7 & HRDD
	Documentation	<b>Mr. John F. Andrada</b> EPS-II, HRDD



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