



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2023- 938

TO : (Please see attached list)

**Thru: Public Schools District Supervisor/School Heads**

FROM : **MARCELO K. PALISPIS, EdD, JD**  
OIC – Office of the Assistant Schools Division Superintendent  
**Office-In-Charge**

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **December 07, 2023**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

SPP/NLR/AdsP/LBY/jad  
December 07, 2023

11 DEC 2023



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644



DepEd Tayo SDO Negros Oriental



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Republic of the Philippines  
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REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

## SCHEDULE FOR SIGNING OF ELEMENTARY APPOINTMENTS

NAME	POSITION	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
<b>SUBSTITUTE</b>				
JESSECA P. JIMENEZ	SUBSTITUTE TEACHER	11/13/2023	MABINAY IV	12/07/2023
AIZA R. CELEDIO	SUBSTITUTE TEACHER	11/15/2023	SIBULAN II	12/07/2023
MENCHIE R. GAMPO-AN	SUBSTITUTE TEACHER	11/16/2023	SIBULAN I	12/07/2023
PAPETH VILLARBA	SUBSTITUTE TEACHER	11/15/2023	SAN JOSE	12/07/2023
MARIECRIS D. BANDOSA	SUBSTITUTE TEACHER	11/17/2023	SIBULAN II	12/07/2023
ROCSAN C. BANGCA	SUBSTITUTE TEACHER	12/01/2023	SIBULAN I	12/14/2023
<b>RECLASSIFICATION</b>				
JEANIZEL I. PILONGGO	RECLASSIFICATION	11/20/2023	AMLAN	12/11/2023
ADELINA M. BALANSAG	RECLASSIFICATION	11/20/2023	MABINAY III	12/11/2023
JOVENALDA D. EUMAGUE	RECLASSIFICATION	11/20/2023	SIBULAN I	12/11/2023
ANGELITA O. TOLOMEA	RECLASSIFICATION	11/20/2023	SIBULAN I	12/11/2023
SALLIE B. ANGELES	RECLASSIFICATION	11/20/2023	SIBULAN I	12/11/2023
KIMBERLY C. NARCISO	RECLASSIFICATION	12/04/2023	MABINAY IV	12/12/2023
MAE C. LENDIO	RECLASSIFICATION	12/04/2023	MABINAY IV	12/12/2023
EMMELY O. BELOYA	RECLASSIFICATION	12/04/2023	MABINAY IV	12/12/2023
ELVINA D. ESTORCO	RECLASSIFICATION	12/04/2023	MABINAY IV	12/12/2023
DAISY V. TINGSON	RECLASSIFICATION	12/04/2023	MABINAY IV	12/12/2023
CHARITY Y. CASIDO	RECLASSIFICATION	12/04/2023	MABINAY IV	12/13/2023
REGIE MILL A. PACUNLA	RECLASSIFICATION	12/04/2023	MABINAY I	12/13/2023
DENNIS B. PINO	RECLASSIFICATION	12/04/2023	MABINAY IV	12/13/2023
CHERRY D. BOYOC	RECLASSIFICATION	12/04/2023	MABINAY IV	12/13/2023
JUDELYN Q. BIÑAS	RECLASSIFICATION	12/04/2023	MABINAY IV	12/13/2023



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**3rd Congressional District (Elementary)**

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/DISTRICT	SCHEDULE for SIGNING the APPOINTMENT
c/o Jonalyn E. Cuenca (HRMU)					
<b>(8:00-10:00 am)</b>					
1	LUARDO, MARICEL S.	SUBSTITUTE TEACHER I	11/13/2023	STA. CATALINA I	December 12, 2023
2	GEREÑA, ADELFA F.	SUBSTITUTE TEACHER I	11/13/2023	DAUIN	
3	NUICO, MA. CORAZON G.	SUBSTITUTE TEACHER I	11/15/2023	STA. CATALINA III	
4	FUENTIVELLA, LIEZL V.	SUBSTITUTE TEACHER I	11/15/2023	STA. CATALINA IV	
5	TA-ALA, TIFFANY T.	SUBSTITUTE TEACHER I	11/15/2023	STA. CATALINA III	
6	CENAS, VAN RANDEL P.	SUBSTITUTE TEACHER I	11/15/2023	SIATON III	
7	PARAO, RESA LEA B.	SUBSTITUTE TEACHER I	11/20/2023	DAUIN	December 13, 2023
8	EGERA, PAMELA GRACE L.	SUBSTITUTE TEACHER I	11/21/2023	SIATON I	
9	BALASABAS, AIZA M.	SUBSTITUTE TEACHER I	11/28/2023	STA. CATALINA I	
10	TIFORA, MAE GRACE E.	SUBSTITUTE TEACHER I	11/28/2023	STA. CATALINA I	December 14, 2023
11	VALENCIA, CALUDINE R.	SUBSTITUTE TEACHER I	12/01/2023	SIATON II	
12	ALCORIZA, JULIEVE S.	SUBSTITUTE TEACHER I	12/6/2023	BACONG	
13	RESTAURO, ELYN O.	SUBSTITUTE TEACHER I	12/11/2023	STA. CATALINA IV	



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**SCHEDULE FOR SIGNING OF SECONDARY APPOINTMENTS**  
(Junior and Senior High School)

NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
	<b>c/o Gemmalyn V. Aguilar</b>				
	<b>SUBSTITUTE</b>				
1	MYRA J. ABRANILLA	SUBSTITUTE	11/06/2023	SIATON IV	December 4, 5, 2023
2	JOSAN A. SALIMBAGAT	SUBSTITUTE	11/06/2023	AYUNGON II	December 4, 5, 2023
3	LOVELIA T. DEQUITOS	SUBSTITUTE	11/06/2023	AYUNGON II	December 4, 5, 2023
4	JUL MARIE G. VENTOLERO	SUBSTITUTE	11/06/2023	MANJUYOD II	December 4, 5, 2023
5	NEDILYN G. ALBERTO	SUBSTITUTE	11/06/2023	TAYASAN I	December 4, 5, 2023
6	JUVELYN S. VAILOCES	SUBSTITUTE	11/06/2023	BINDOY II	December 4, 5, 2023
7	ALAJAR S. OMOLE	SUBSTITUTE	11/28/2023	AMLAN	Dec. 7, 11-12, 2023
8	MARWEN A. DECON	SUBSTITUTE	11/13/2023	BINDOY II	Dec. 7, 11-12, 2023
9	GESHELLE ROTCH R. SOJOR	SUBSTITUTE	11/13/2023	DAUIN	Dec. 7, 11-12, 2023
10	DANILYN T. DOING	SUBSTITUTE	11/13/2023	MANJUYOD II	Dec. 7, 11-12, 2023
11	KARYLLE R. GADIANA	SUBSTITUTE	11/14/2023	SIATON I	Dec. 7, 11-12, 2023
12	HAROLD M. KIRIT	SUBSTITUTE	11/13/2023	SIATON II	Dec. 7, 11-12, 2023
13	MARY JOY P. PALALLOS	SUBSTITUTE	11/13/2023	SIATON III	Dec. 7, 11-12, 2023
14	CARLO P. SUPERALES	SUBSTITUTE	11/13/2023	SIBULAN II	Dec. 7, 11-12, 2023
15	JEANNELEE N. BUHANGHANG	SUBSTITUTE	11/20/2023	SIBULAN II	Dec. 7, 11-12, 2023
16	GLEECEL T. BANTUG	SUBSTITUTE	11/29/2023	STA. CATALINA IV	Dec. 7, 11-12, 2023
17	KIMBERLY C. ALVARICO	SUBSTITUTE	11/15/2023	TAYASAN I	Dec. 7, 11-12, 2023
18	ROJAN PAUL D. OIRA	SUBSTITUTE	12/01/2023	VALENCIA	Dec. 7, 11-12, 2023
	<b>RECLASSIFICATION</b>				
19	ANGELICA G. BAJAR	TEACHER III	11/13/2023	MANJUYOD II	Dec. 7, 11-12, 2023
20	JOMAR C. TAGBAR	TEACHER III	11/13/2023	LA LIBERTAD II	Dec. 7, 11-12, 2023
21	SHEILAMAE A. JANDOG	TEACHER III	11/13/2023	LA LIBERTAD II	Dec. 7, 11-12, 2023
22	CECILYN O. BENITEZ	TEACHER III	11/13/2023	AMLAN	Dec. 7, 11-12, 2023
23	CIRILO V. SARONO	TEACHER III	11/13/2023	DAUIN	Dec. 7, 11-12, 2023
24	JEANY P. ARANGCO	TEACHER III	11/16/2023	SIATON I	Dec. 7, 11-12, 2023
25	JANE M. CIMA FRANCA	TEACHER III	11/13/2023	SIATON I	Dec. 7, 11-12, 2023
26	AGNES B. PAJUNAR	TEACHER III	11/13/2023	SIATON I	Dec. 7, 11-12, 2023
27	MICHAEL J. CABA	TEACHER III	11/13/2023	SIATON I	Dec. 7, 11-12, 2023
28	ARIEL E. SASTRE	TEACHER III	11/13/2023	SIATON I	Dec. 7, 11-12, 2023
29	LARY K. GAITERA	TEACHER III	11/13/2023	SIATON III	Dec. 7, 11-12, 2023
30	ELTON JOHN A. BALASABAS	TEACHER III	11/13/2023	STA. CATALINA I	Dec. 7, 11-12, 2023
31	SHYLLMYLLYN GRACE C. CADAYDAY	TEACHER III	11/13/2023	STA. CATALINA II	Dec. 7, 11-12, 2023