



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

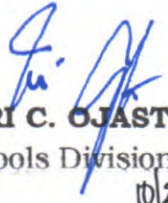
**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2023- 801

TO :

FRANCIS AUSTERO **JIMMY YBIAS**
JASON FERMIZA **JOHN MARK RAMIREZ**
RHUBERT JOY ALQUERRO **MAURICIO PAALAN**
RIMUS BRITON DELARA **SEVERO CARO**
NICKO TUBALLA

FROM :


NERI C. OJASTRO, EdD, CESE
Schools Division Superintendent

10/23/23

SUBJECT :

**SORTING OF DOCUMENTS & CLEAR-UP STORAGE AREA AT
MAYAPOSI PCHS, MABINAY NEGROS ORIENTAL**

DATE :

October 23, 2023

1. Please be informed of your attendance to assist in the **SORTING OF DOCUMENTS & CLEAR-UP STORAGE AREA AT MAYAPOSI PCHS, MABINAY NEGROS ORIENTAL** activity on October 24, 2023.
2. Travel and other incidental expenses relative to the above activity shall be charged to Funds/Other local funds to the usual accounting and auditing Rules and Regulations.
3. This memorandum serves as **Travel Authority**.
4. Please be guided accordingly.

NCO/MKP-JMA-NLR/SUPPLY OFFICE
October 23, 2023



24 OCT 2023



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