

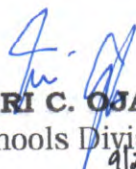


Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2023- 647

TO : **MR. ERBEN BARREDO**  
District Caretaker, Sta. Catalina District I

FROM :   
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
9/20/23

SUBJECT : **QUARTER 3 JOINT COORDINATION MEETING WITH SCHOOL-BASED  
OR SCHOOL GOVERNANCE COUNCIL (SBM/SGC) COORDINATORS AND  
DIVISION FIELD TECHNICAL ASSISTANCE (DFTA) FOCAL PERSONS**

DATE : SEPTEMBER 20, 2023

1. You are hereby directed to attend the Quarter 3 Joint Coordination Meeting with School-Based Management or School Governance Council (SBM/SGC) Coordinators and Division Field Technical Assistance (DFTA) Focal Persons on September 28- 29, 2023 at Hotel Asia, Cebu City.
2. Attached is Regional Memorandum No. 668, series of 2023 that contains other relevant information regarding the conference. A corrigendum on the said memorandum will follow specifying the change of venue stipulated. Please be guided accordingly.
3. Transportation and other incidental expenses shall be charged against School MOOE/ local funds subject to the usual accounting rules and regulations.
4. This serves as **TRAVEL ORDER**.
5. For guidance and compliance.

NCO/JMA-MKP-NLR/SGOD/IRP/rccc



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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

15 SEP 2023



REGIONAL MEMORANDUM

No. **668** s. 2023

**QUARTER 3 JOINT COORDINATION MEETING WITH SCHOOL-BASED MANAGEMENT  
OR SCHOOL GOVERNANCE COUNCIL (SBM/SGC) COORDINATORS  
AND DIVISION FIELD TECHNICAL ASSISTANCE (DFTA) FOCAL PERSONS**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD), hereby announces the conduct of a Joint Coordination Meeting with Division SBM/SGC Coordinators and DFTA Focal Persons at DepEd Ecotech Center, Lahug, Cebu City on September 28-29, 2023.
2. The objectives of this meeting are as follows:
  - 2.1 Quality assure electronic SGC templates to be able to provide technical assistance (TA) to schools in preparing SGC Means of Verification (MOVs) that are compliant with the SGC Policy;
  - 2.2 Critique sample faulty SGC MOVs to gain the skill of quality-assuring SGC MOVs from schools; and
  - 2.3 Discuss how to utilize or navigate the SGC Functionality Assessment eTool
  - 2.4 Conduct pre-planning/work related to the upcoming TA-related activities
3. First meal is Dinner on Day 0 (September 27, 2023) for those will confirm to stay at Ecotech on the night of September 27, 2023. Last meal is PM Snacks of Day 2 (September 29, 2023).
4. Transportation and other incidental expenses of division participants shall be charged against their respective local funds whereas board and lodging of all participants, venue, and supplies relative to the conduct of this activity shall be charged against Regional/local funds.
5. For other concerns, please coordinate with Mr. Allan P. Villacampa of Field Technical Assistance Division (FTAD) at [allan.villacampa@deped.gov.ph](mailto:allan.villacampa@deped.gov.ph)
6. Immediate dissemination of this Memorandum is desired.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Director IV  
Regional Director 

STJ/FYA/FTAD/MLB/apv



**DepED**  
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