



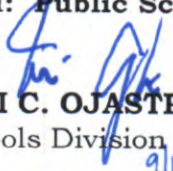
Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2023- 627

TO: (Please see attached list)

Thru: Public Schools District Supervisors/ School Heads

FROM: 
NERI C. OJASTRO, EdD, CESE
Schools Division Superintendent
9/11/23

SUBJECT: **APPROVED RECLASSIFICATION OF POSITIONS DUE TO
EQUIVALENT RECORD FORM (ERF)—(NOSCA No. 0702023-08-
025, August 29, 2023)**

DATE: **September 8, 2023**

1. This is to announce the implementation of the Equivalent Record Form (ERF) of the following elementary school teachers, to wit;

Name of Incumbent	Plantilla	From	To
Aguirre, Joelou Maquiling	Secondary-Pulangbato NHS	School Principal 1	School Principal 2
Gadingan, Mina Quilnet	Secondary-Siaton NHS	Special Education Teacher 1	Special Education Teacher 3
Suple, Chenee Marababol	Secondary-Amlan NHS	Tch 1	Tch 3
Escosar, Merson Benida	Secondary-Amlan NHS	Tch 1	Tch 3
Abjelina, Liandel Tagbar	Secondary-Amlan NHS	Tch 1	Tch 3
Jimol, Irish Ogatis	Secondary-Amlan NHS	Tch 1	Tch 3
Sarano, Cirilo Ventula	Secondary-Apolinario Macias NHS	Tch 1	Tch 3
Rosal, Mary Jonavith Montecino	Secondary-Ayungon MHS	Tch 1	Tch 3

72 SEP 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

Babor, Besmark Rodriguez	Secondary-Ayungon MHS	Tch1	Tch3
Deguit, April Vicenth Marie Silvano	Secondary-Ayungon MHS	Tch1	Tch3
Hassan, Nasetha Valencia	Secondary-Ayungon MHS	Tch1	Tch3
Deguitos, Maricel Billones	Secondary-Ayungon MHS	Tch1	Tch3
Baldado, Hannah Lee Grace Acibo	Secondary-Ayungon MHS	Tch1	Tch3
Deimos, Joanson	Secondary-Ayungon MHS	Tch1	Tch3
Bero, Janice Guillepa	Secondary-Ayungon MHS	Tch1	Tch3
Narciso, Cristy Bordan	Secondary-Campanun-An HS	Tch1	Tch3
Lajot, Angelica Cayao	Secondary-Casiano Napigkit NHS	Tch1	Tch3
Sendiong, Niña Mae Adapon	Secondary-Dauin NHS	Tch1	Tch3
Cadayday, Shyllmyllyn Grace Cadungog	Secondary-Don Emilio Macias MNHS	Tch1	Tch3
Balasabas, Elton John Acula	Secondary-Don Emilio Macias MNHS	Tch1	Tch3
Villasan, Ella Retalla	Secondary-Don Emilio Macias MNHS	Tch1	Tch3
Cafe, Samantha Ruth Rabong	Secondary-Don Emilio Macias MNHS	Tch1	Tch3
Letegio, Jannivert Tiongco	Secondary-Demetrio Alviola NHS	Tch1	Tch3
Dy, Enriqueta Mondido	Secondary-Demetrio Alviola NHS	Tch1	Tch3
Cadiz, Vanissa Tomas	Secondary-Demetrio Alviola NHS	Tch1	Tch3
Jabagat, Jules Redula	Secondary-Demetrio Alviola NHS	Tch1	Tch3
Trimidal, Ritchel Dayuday	Secondary-Demetrio Alviola NHS	Tch1	Tch3
Tolin, Kris Estrellanes	Secondary-Jimalalud NHS	Tch1	Tch3
Barquio, Vivien Lyn Vergara	Secondary-Jimalalud NHS	Tch1	Tch3
Pastelero, Jeffrey John Garol	Secondary-La Libertad TVS	Tch1	Tch3
Santillan, Christian Even Dio	Secondary-La Libertad TVS	Tch1	Tch3
Cachuela, Maria Norly Alpuerto	Secondary-La Libertad TVS	Tch1	Tch3
Agraviador, Donabella Dinglasa	Secondary-La Libertad TVS	Tch1	Tch3



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph

Saycon, Era Mae Hansel Babe Baldomar	Secondary-Mabinay NHS	Tch1	Tch3
Narciso, Kevin Baldoza	Secondary-Mabinay NHS	Tch1	Tch3
Bohol, Larisse Mayonila	Secondary-Mabinay NHS	Tch1	Tch3
Lastimoso, Dhafny Ejercito	Secondary-Mabinay NHS	Tch1	Tch3
Paculanang, Elwin Danong	Secondary-Mabinay NHS	Tch1	Tch3
Matula, Reynante Depalas	Secondary-Mabinay NHS	Tch1	Tch3
Bajar, Angelica Quartico	Secondary-Manjuyod HS	Tch1	Tch3
Ejercito, Raz Abrio	Secondary-Manjuyod HS	Tch1	Tch3
Quisel, Janice Gainsan	Secondary-Maria Macahig NHS	Tch1	Tch3
Arangco, Jeany Pajuelas	Secondary-Maria Macahig NHS	Tch1	Tch3
Bangaysiso, Dynna Marie Vera	Secondary-Maria Macahig NHS	Tch1	Tch3
Alcaide, Emy Joy Emperado	Secondary-Negros Oriental NHS	Tch1	Tch3
Barba, Grace Dales	Secondary-Negros Oriental NHS	Tch1	Tch3
Jandog, Sheilamae Aniñon	Secondary-Pacuan Provincial Community HS	Tch1	Tch3
Tagbar, Jomar Cabual	Secondary-Pacuan Provincial Community HS	Tch1	Tch3
Tinguha, Ray Anthony Catipay	Secondary-San Miguel Provincial Community HS	Tch1	Tch3
Gainsan, Jennifer Remolano	Secondary-San Miguel NHS	Tch1	Tch3
Salvador, John Marie Mariano	Secondary-Santiago Delmo NHS	Tch1	Tch3
Pajunar, Agnes Babor	Secondary-Siaton NHS	Tch1	Tch3
Diaz, Mary Mae Villegas	Secondary-Siaton NHS	Tch1	Tch3
Cimafranca, Jane Macajelos	Secondary-Siaton NHS	Tch1	Tch3
Tubuhan, Jhoanna Mira	Secondary-Siaton NHS	Tch1	Tch3
Cabuyoc, Lynn Ruth Ferrer	Secondary-Sibulan MNHS	Tch1	Tch3
Gainsan, Micel Grancapal	Secondary-Tambo NHS	Tch1	Tch3
Ruiz, Rommel Quisel	Secondary-Tampi NHS	Tch1	Tch3
Balasabas, Maricel Artone	Secondary-Tayasan NHS	Tch1	Tch3
Landiza, Aljame Toriano	Secondary-Tayasan NHS	Tch1	Tch3



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644

Email Address:negros.oriental@deped.gov.ph

Moreno, Philip Palallos	Secondary-Tayasan NHS	Tch1	Tch3
Rabaca, Maria Torres	Secondary-Tayasan NHS	Tch1	Tch3
Catanus, Everon Joy Prajenog	Secondary-Zamboanguita Science HS	Tch1	Tch3
NOTHING FOLLOWS			

2. The above-listed teachers are advised to accomplish and submit their documents for the processing of **APPOINTMENTS** to the Human Resource Management Unit (HRMU). Please check the list of requirements below:

- a. CS Form 212 (Personal Data Sheet)
 - 2 copies with 2 latest passport size pictures
- b. CS Form No. 4 (Certification of Assumption to Duty, revised 2018)- 3 copies
- c. CS Form No. 32 (Oath of Office- revised 2018)- 3 copies
- d. CS Form 1 (Position Description Form) – 2 copies
- e. PRC License (Original Authenticated Copy)- 2 copies (1 original & 1 photocopy)
- f. CS Form 211 (Medical Certificate)- 1 copy
 - Medical Certificate should be signed by any Gov't Physician
 - Attach results Nos. 1-3 only
- g. Marriage Contract – 1 copy (for married women only)
- h. Updated Service Record – 1 copy
- i. Latest Approved Appointment- 1 copy
- j. Tax Identification Number (TIN)- 1 copy
- k. NOSCA- 2 copies (to be attached by HRMU incharge upon submission of other documents)
- l. Long Light Pink Folder

(All photocopies must be certified by the PSDS/District-In-Charge)

3. For inquiries, you may contact, Ms. Jian A. Diaz at Tel.# (035)422-0267.

4. For information and guidance.

SPP/NLR-MKP-JMA/AdS/JAD/jmb
September 8, 2023




Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph