



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL


Office of Schools Division Superintendent

**MEMORANDUM**

MLA-2023- 623

TO : 1. DR. RENANTE A. JUANILLO- DEPS  
2. DR. ELISA L. BAGUIO- DEPS  
3. MS. ROSELA R. ABIERA- DEPS  
4. DR. HAZEL E. ARGONCILLO - PSDS, Ayungon Dist. 2  
5. MR. JESSIELITO G. CORTEZ, JR.- Manjuyod Dist. 1

By the Authority of the Schools Division Superintendent:

FROM :   
NILITA L. RAGAY, EdD  
CID Chief ASDS  
Office-In-Charge  
9/6/23

SUBJECT : COMPLETION OF SEF LIQUIDATION REPORT AND  
SUBMISSION

DATE : SEPTEMBER 6, 2023

1. You are hereby informed of your attendance for a conference on the **Completion of SEF Liquidation Report and Submission** on **September 7-8, 2023** at 9:00 o'clock in the morning at DepEd Division of Negros Oriental, Dumaguete City in relation to *SEF Liquidation Report during the RFOT*. Important matters will be discussed.
2. Travel and other incidental expenses relative to this activity shall be charged against Local Funds/ School/Division MOOE subject to the usual accounting and auditing rules and regulations.
3. For your information and guidance.
4. This serves as your Travel Order.

NCO/MKP-JMA-NLR/CID/NLR/abb-jan

1 SEP 2023



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