



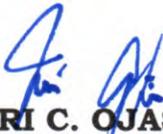
Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2023- 608

TO : JOSEPH R. GEMINA, Division Office  
ENREY P. ALAM-ALAM,, Zamboanguita 1  
NEL MERCK B. PARTOSA, Zamboanguita 1  
RAYMUND D. TABADA, Zamboanguita 2  
JEOFREDO C. DAYUDAY, Bindoy 2  
DENNIS B. PINO, Mabinay 4  
HERSON TAGHAP, Ayungon 2  
STEPHENE L. CAÑADA, Ayungon 2  
EMELINE A. AUSTERO, Mabinay 2  
VENICE BELLE V. VISAGAS, Mabinay 4  
MARIBEL E. EULLARAN, Siaton 3  
IVY D. PUBLICO, Siaton 3

FROM :   
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

SUBJECT : **DEVELOPMENT OF SCHOOL CONTINGENCY PLAN FOR TYPHOON**  
DATE : 30 August 2023

1. You are directed to attend the **DEVELOPMENT OF SCHOOL CONTINGENCY PLAN FOR TYPHOON** on 13-15 September 2023 at Southview Hotel, Dumaguete City, Negros Oriental.

2. **PARTICIPANTS ARE REQUIRED TO BRING LAPTOP WITH EXTENSION WIRE.**

3. Please take note of the following details:

Accommodation		Meals and Snacks
Check-in:	Sept. 12, 2023 (2:00 pm)	First Meal: Dinner, Sept. 12, 2023
Check-out:	Sept. 15, 2023 (12:00 nn)	Last Meal: PM Snacks, Sept. 15, 2023

4. Travelling & other incidental expenses incurred shall be charged against School MOOE / Local Funds while meals, snacks, and accommodation shall be charged against GAD Funds subject to the usual accounting and auditing rules and regulations.

5. For immediate dissemination and compliance.

NCO/APA-FCL-NLR /SGOD / /jrg  
31 August 2023

SEP 01 2023



**Address:** Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-0667 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph