



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2023- 600

TO : (Please see attached list)


**Thru: Public Schools District Supervisor/School Heads**

FROM :  **NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
8/29/23

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **August 29, 2023**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

SPP/NLR/AdsP/LBY/jaf  
August 29, 2023 

30 AUG 2023



**Address:** Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



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SCHOOLS DIVISION OF NEGROS ORIENTAL

**SCHEDULE FOR SIGNING OF SECONDARY APPOINTMENTS**  
**(Junior and Senior High School)**

NAME	POSITION	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
<b>c/o Gemmalyn B. Villarejo</b>				
<b>REAPPOINTMENT (RENEWAL)</b>				
MILAN, REYMAR V.	TEACHER II (SHS)	08/29/2023	BACONG	September 01, 2023
FREJOLES, ANALUZ P.	SPST I (SHS)	08/29/2023	BINDOY II	September 01, 2023
MIOT, REGINE T.	SPST I (SHS)	08/29/2023	BINDOY II	September 01, 2023
CABANG, MERCY B.	TEACHER II (SHS)	08/29/2023	LA LIBERTAD II	September 01, 2023
CAÑETE, MIRA T.	TEACHER II (SHS)	08/29/2023	LAL IBERTAD II	September 01, 2023
CARVAJAL, TEODORICO R.	TEACHER II (SHS)	08/29/2023	LA LIBERTAD II	September 01, 2023
JOCSON, MARIANO F.	TEACHER II (SHS)	08/29/2023	MABINAY IV	September 01, 2023
MINGUITO, ARNOLD L.	SPST I (SHS)	08/29/2023	MANJUYOD I	September 01, 2023
VILLARMENTE, ROGER D.	TEACHER II (SHS)	08/29/2023	MANJUYOD I	September 01, 2023
ORGADA, CARLO A.	SPST I (SHS)	08/29/2023	SIATON II	September 01, 2023
EUMAGUE, KYLENE MAE B.	SPST I (SHS)	08/29/2023	SIBULAN II	September 01, 2023
AWING, MICHELL D.	TEACHER II (SHS)	08/29/2023	STA. CATALINA IV	September 01, 2023
SAIL, JOSEPHIAS N.	TEACHER II (SHS)	08/29/2023	STA. CATALINA IV	September 01, 2023
<b>REAPPOINTMENT (PERMANENT)</b>				
AUSTERO, JEZZA D.	SPST I (SHS)	08/29/2023	ZAMBOANGUITA II	September 01, 2023



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**SCHEDULE FOR SIGNING OF ELEMENTARY APPOINTMENTS**

NAME	POSITION	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
<b>PROMOTION</b>				
ALPAS, MELLHAR D.	TEACHER III	08/29/2023	MABINAY I	09/01/2023
SEDILLO, MYLEEN C.	MASTER TEACHER I	08/22/2023	AMLAN	09/01/2023