



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Schools Division Superintendent

Office of the Schools Division Superintendent

MEMORANDUM

MLA- 2023- 589

To : **1. TROXIE GAVECT TORRES** - Tayasan District I
2. REIGNUELLE SEDIEGO - Zamboanguita District I
3. DIANNE CHRISTINE A. NOTARTE – Bindoy District II
4. SHADDAI LEE T. VIDAL – Jimalalud District I
5. NICO JAY N. HERRERA – Bindoy District 2
6. LORI R. NOCETE - Valencia District
7. TEOFAN C. GALLOSA - SDO

From : **NERI C. OJASTRO EdD, CESE**
Schools Division Superintendent
8/24/23

Subject: **FINAL PREPARATION FOR MANCOM 2023**

Date : August 24, 2023

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1. You are hereby informed of your attendance to the Final Preparation^{FOR} Mancom 2023 on August 24, 2023 at 8:00 o'clock in the morning at the Division Office, Schools Division of Negros Oriental.
 2. Transportation and other incidental expenses incurred shall be charged against School MOOE and other local funds subject to usual rules and accounting regulations.
 3. Concerned School Head of the field personnel is requested to issue Authority to Travel.
 4. For your information, and guidance.

NCO/JMA-MKP-NLR/CID/AAA/rad

25 AUG 2023



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