

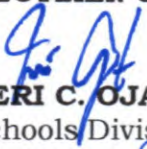


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of negros oriental

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2023- 586

TO : **DR. REGINA CLARINA E. EMPESO - SEPS**
MRS. KARLA P. ANTONIO – EPS II
JEYLENE E. CERAL – PDO I
MARSHA D. RUIZ – ADA I
KECYLIEN JE O. BACUD – ADA I

FROM :  **NERI C. OJASTRO EdD, CESE**
Schools Division Superintendent
8/18/23

SUBJECT : **PREPARATION FOR REGIONAL MANCOM 2023**

DATE : Aug 18, 2023

You are hereby requested to report to the Division Office for the **Preparation for Regional ManCom 2023** on **August 19, 2023**.

The non-teaching personnel shall be entitled to Compensatory Time-Off (CTO) per DepEd Order No. 53 s. 2003 on the Updated Guidelines on the Grant of Vacation Service Credits to Teachers and with the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration of Overtime Services Rendered.

This memorandum serves as **Travel Order**.

For the information and compliance of all concerned.

NCO/JMA-MKP-NLR/SGOD/RR/kjob
August 18, 2023

24 AUG 2023



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