




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Schools Division Superintendent

Office of the Schools Division Superintendent

MEMORANDUM

MLA- 2023- 532

To : **1. TROXIE GAVECT TORRES** - Tayasan District I
2. REIGNUELLE SEDIEGO - Zamboanguita District I
3. DIANNE NOTARTE – Bindoy District II

From : 
NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

8/22/23

Subject: Mancom 2023 Program Committee Conference

Date : August 22-23, 2023

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1. Please be informed of your attendance to the Mancom 2023 Program Committee Conference on August 22, 2023 at 1:00 o'clock in the afternoon and on August 23, 2023 at 8:00 o'clock in the morning to 5:00 o'clock in the afternoon at CID Office, Schools Division of Negros Oriental Dumaguete City.
 2. Transportation and other incidental expenses incurred shall be charged against School MOOE and other local funds subject to usual rules and accounting regulations.
 3. Concerned School Head is requested to issue Authority to Travel.
 4. For your information, and guidance.

NCO/JMA-MKP-NLR/CID/AAA/rad

23 AUG 2023



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