



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL  
**Office of the Schools Division Superintendent**

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**Office of the Schools Division Superintendent**

MEMORANDUM

**MLA- 2023- 567**

To : **MR. FRANCIS C. AUSTERO**, EPS II-ALS  
**MR. RONDY KABRISTANTE**, Teacher  
**MR. ARNOLD KABATO**, Teacher  
**MR. MARK EGE**, Teacher  
**MR. JIMMY YBIAS**, SDO Personnel  
**MR. ARTHUR CARPIO**, SDO Personnel

From : **NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

Subject: **ADDENDUM/CORRIGENDUM TO MLA-2023-561 TITLED, “DECORATION PREPARATION FOR THE MANCOM”**

Date : August 17, 2023

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1. Please be informed of your attendance to the MLA-2023-561 titled, “Decoration Preparation for Mancom” on August 18-26, 2023 at the office of Schools Division of Negros Oriental and Southview Hotel, Dumaguete City.
  2. Changes to the paragraph no. 4 in the said memorandum:  
School Head of the teacher participants is requested to issue Authority to Travel, while this memorandum serves as Authority to Travel for the SDO personnel.
  3. Other provisions stipulated in the said memorandum is still in effect.
  4. For your information and guidance.

NCO/JMA-MKP-NYR/CID/FCA/rad

17 AUG 2023



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