



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL  
**Office of the Schools Division Superintendent**

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**Office of the Schools Division Superintendent**

MEMORANDUM

**MLA- 2023-** 526

To : **DR. HENRIQUITO C. TEPACIA**, PSDS – Manjuyod District II  
**DR. MA. MARFELYN I. PELESMINO**, DIC- Manjuyod District I

From : By the Authority of the Schools Division Superintendent:

**MARCELO K. PALISPIS EdD, JD**  
OIC-ASDS  
**Office In-Charge**

8/7/23

Subject: **Annual Budget Hearing and Tourism Benchmarking**

Date : August 3, 2023

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1. In view of the letter of invite by Hon. Raffy Alipio S. Andaya, the Municipal Mayor of Manjuyod, this office informs you of your attendance to the **Annual Budget Hearing and Tourism Benchmarking** to be conducted by the Municipality of Manjuyod, Negros Oriental on August 9-11, 2023 in the Province of Bohol.
  2. This serves as your **Authority to Travel**.
  3. For your information and guidance.

NCO/JMA-MKP-NOR/CID/rad



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