



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023- 525

TO : **THROUGH THE DISTRICT SUPERVISORS/ SCHOOL HEADS/
SECTION AND UNIT HEADS**

ELMAR L. CABRERA	<i>SDO, CID</i>
IRYLL MAE S. MACAHIG	<i>SDO, SGOD</i>
DAE P. HABALO	<i>SDO, SGOD</i>
TEOFAN C. GALLOSA	<i>SDO, SGOD</i>
JERRY MAR B. VADIL	<i>SDO, SGOD</i>
REMYLIN V. GAO-GAO	<i>SDO, ICT Unit</i>
NINONITO D. DIVINO	<i>SDO, ICT Unit</i>
LUZBEE L. ANTOLO	<i>SDO, ICT Unit/ NOHS</i>
NATHANIEL E. LAJOT, JR.	<i>Casiano Z. Napigkit NHS</i>
FLORIE MAY S. ARAGONES	<i>Pulangbato NHS</i>

By Authority of the Schools Division Superintendent:

FROM : **MARCELO K. PALISPIS, EdD**
OIC-Office of the Asst. Schools Division Superintendent
Office-in-Charge
8/7/23

SUBJECT : **NEGROS ORIENTAL DIVISION TEST BANK SYSTEM CODING
WORKSHOP – PHASE 1**

DATE : August 8, 2023

You are hereby directed to attend the Negros Oriental Division Test Bank System Coding Workshop – Phase 1 on August 7-11, 2023, at TitTop Hotel, Dumaguete City.

Participants are advised to bring laptops and extension wires.

Meals and accommodation shall be charged against Division MOOE while transportation allowance and other incidental expenses shall be charged against School MOOE/ local funds subject to usual accounting and auditing rules and regulations.



Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

03 AUG 2023

Services rendered during school break shall entitle the teacher participants to five (5) days service credits per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 upon submission of duly accomplished daily time records (DTR).

Immediate dissemination and compliance with this Memorandum is enjoined.

SPP/OSDS-ICT/RVG/gao

