



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023-489

TO : **EPIFANIA Q. CUEVAS**—*School Principal, NOHS*

By the Authority of the Schools Division Superintendent:

FROM: **NILITA L. RAGAY, EdD**
OIC-ASDS, CID Chief
Office In-Charge

SUBJECT : **Participation to Annual Training Workshop on Choir Conducting and Choir Singing with Music Directors/ Teachers in Preparation for the 2023 Annual Division Choir Fest**

DATE : **July 18, 2023**

1. In line with the **2-Day Training Workshop on Choir Conducting and Singing, Mr. Arnold Nunez** is requested to attend the said activity in lieu of **Ramon Cuartela on July 18-19, 2023, at the Third Floor of the Division Office, Capitol Area, Dumaguete City.**
2. Two-Day service credits shall be given as stipulated in **DepEd Order No. 53, s. 2003** titled **"Updated Guidelines On Grant Of Vacation Service Credits To Teachers"** Activities eligible for the grant of service credits include attendance/ participation in special DepEd projects and activities which are short-term in duration such as English, Science and Math Mentors' Training, curriculum writing workshop, planning workshop, etc... if such are held during the summer vacation or during weekends.
3. This **MEMORANDUM** serves as your **TRAVEL ORDER.**
4. Travelling expenses and other incidental expenses will be charged to School MOOE /local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this **MEMORANDUM** is desired.

SPP/JMA-MKP-NLR/CID/NLR/jcc
July 18, 2023



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

10 JUL 2023