



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of negros oriental

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2023- 483

TO

HRDS **ROY M. CADINAS- Division Office**

FROM : By the Authority of the Schools Division Superintendent:

  
**DR. NILITA L. RAGAY**

OIC- Assistant Schools Division Superintendent  
Office In-Charge

7/17/23

SUBJECT : **ADDITIONAL MEMBER OF THE TECHNICAL WORKING GROUP  
DURING THE WORKSHOP VALIDATION ON EMPLOYEE  
PLANTILLA MASTERLIST**


DATE : July 17, 2023

1. This office informs the above-mentioned personnel of his participation as member of the Technical Working Group (TWG) during the **Workshop Validation on Employee Plantilla Masterlist** on July 17-21, 2023 at Hotel Palwa, Dumaguete City, Negros Oriental.
2. Meals and accommodations of participants shall be charged to HRTD 2023 funds, subject to the usual accounting and auditing rules and regulations.
3. All other provisions in Division Memorandum No. 465, s. 2023 remain.
4. This serves as **TRAVEL ORDER**.
5. For your guidance and compliance.

8 JUL 2023

NCO /JMA-MKP-NLR/SGOD/RBP/imsul



  
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