



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023- 47

**TO :** **EPIFANIA CUEVAS**—*School Principal NOHS*  
**ALEJANDRO BACANE**-- *District Caretaker, Jimalalud 1*

**By the Authority of the Schools Division Superintendent:**

**FROM:** **MARCELO K. PALISPIS, EdD, JD**  
OIC-ASDS *1/27/23*  
Office In-Charge

**SUBJECT :** **DEVELOPMENT OF SPA & SPS DAILY LESSON PLANS  
DURING IN-SERVICE TRAINING**

**DATE :** **January 27, 2023**

1. In support to **DM 48 s. 2023** titled “**Mid-Year In Service Training**” the Division humbly requests all **Teacher-Writers of SPA & SPS** to utilize the **3 days of reskilling the teaching process via development of Daily Lesson Plans of our implementing schools in Special Programs in the Arts and Sports** during the **Mid-Year In Service Training on February 6-10, 2023**.
2. The School Heads are appealed to support this call to ensure focus on the aforementioned tasks and must see to it that all outputs be finished on the last day of the In-Service Training.
3. Moreover, out of 3 days of development of such Learning Resources, 1 day will be used for Quality Assurance led by the School Coordinators.
4. Meals and other related expenses germane to the conduct of the In-Service Training shall be charged against School MOOE and other local funds subject to the usual accounting rules and regulations.
5. Immediate dissemination of this **MEMORANDUM** is desired.

SPP/JMA-MKP-NLR/CID/NLR/jcc  
January 27, 2023

30 JAN 2023



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