



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2023-438

TO : Through the Public Schools District Supervisors  
MARK JOEBEN CASAL - ANHS CAROL-AN EXTENSION  
LOUELYN L. JOMOC - STA. CATALINA NHS  
KRISTINA CADUNGON - MAGSAYSAY ES

FROM : *Jun J. Ojastro*  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

SUBJECT : *7/4/23*  
**Participation to the #23DiRECT 2023 Division Report Card Talks:  
Performance of DepEd & GAD Projects**

DATE : July 4, 2023

1. The abovementioned personnel are required to attend the crafting of the reporting system on July 5-7, 2023 at Plaza Maria Luisa Suites Inn. First meal (dinner) and accommodation shall be from Day 0 (July 4, 2023) to Day 3 (July 7, 2023).
2. Participants are requested to bring laptop, extension wire and pocket wifi for backup internet connection for the workshop.
3. Travelling expenses relative to the activity shall be charged against School MOOE/ Local Funds while the meals and accommodation shall be charged against GAD Funds subject to the usual accounting rules and regulations.
4. This serves as TRAVEL ORDER.
5. For guidance and compliance.

NCO/JMA-MKP-NLR/SGOD/RBP/rccc *Jun*

04 JUL 2023



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