



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

**Office of the Schools Division Superintendent**

**MEMORANDUM**

MLA-2023- 427

To : **MA. MARFE LYN I. PELESMINO EdD**, PSDS, Manjuyod I  
**ROBERT D. VILLARMENTE**, ESHT-II, Matambok ES, Manjuyod I

By the Authority of the Schools Division Superintendent:

From : **MARCELO K. PALISPIS EdD, JD**  
Asst. Schools Division Superintendent  
Office-In-Charge  
6/21/23

Subject : **Meeting with DPWH 1<sup>st</sup> DEO, Contractor and DEPED re: Project Contract ID # 21HJ0113 Construction/ Completion of 2STY6CL & 2STY8CL School Building**

Date : **June 21, 2023**

1. You are hereby required to attend the *Meeting with DPWH 1<sup>st</sup> DEO, Contractor and DEPED re: Project Contract ID # 21HJ0113 Construction/ Completion of 2STY6CL & 2STY8CL School Building*, on June 29, 2023; 10:00 AM at SDS Conference Room, 2<sup>nd</sup> Floor, Negros Oriental Division Office, Dumaguete City, Negros Oriental.
2. This meeting aims to discuss matters regarding issues and concerns of the project.
3. Travel and other expenses shall be chargeable against local funds subject to the accounting and auditing rules and regulations.
4. This serves as your **TRAVEL ORDER**.
5. For your information and guidance.

NCO/MKP-JMA-NLR/SGOD/EBM/PCT/mpa  
June 21, 2023



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22 JUN 2023