



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023- 414

To : **ROMULO C. LARA, JR.**
Teacher-In-Charge - Canlukduhan ES, Amlan

PRISCILA S. DRILON
Teacher-In-Charge – Agan-an ES, Sibulan

From : 
NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

Subject : **Urgent Meeting on the Implementation of CY 2021 Last Mile Schools Program Construction of One (1) Storey – Four (4) Classrooms School Building (with common toilet with Provision of Rain Water Collector, School Furniture, Solar PV Energy System and Water System**

Date : **June 16, 2023**

1. You are hereby requested to attend the Urgent Meeting on the *Implementation of CY 2021 Last Mile Program Construction of One (1) Storey – Four (4) classrooms School Building (with common toilet with Provision of Rain Water Collector, School Furniture, Solar PV Energy System and Water System*, on **June 21, 2023; 9:00 AM** at the Education Facilities Section (EFS) Office, 2nd Floor of the Negros Oriental Division Office.
2. This meeting aims to discuss matters regarding issues and concerns on the implementation of this projects.
3. Travel and other expenses shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. This serves as your **travel order**.
5. For your information and guidance.

16 JUN 2023

