



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2023- 407

TO : (Please see attached list)

Thru: Public Schools District Supervisor/School Heads

By Authority of the Schools Division Superintendent:

FROM : **NILITA L. RAGAY, EdD**
OIC-Office of the Assistant Schools Division Superintendent
Officer-In-Charge
6/17/23

SUBJECT : **SIGNING OF APPOINTMENTS** (CS Form No. 33-A)

DATE : **June 13, 2023**

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. School heads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. School heads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

SPP/NLR/AdsP/LBY/jad
June 13, 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

ELEMENTARY
1st Congressional District

NAME	POSITION	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
c/o Marnie S. Cabano (HRMU/Personnel Section)				
CAMPOREDONDO, WEZEL V.	TEACHER II	06/05/2023	JIMALALUD II	June 16, 2023
DEGUIT, RECHIE R.	TEACHER II	06/05/2023	BINDOY II	June 16, 2023
MAASIN, STEPHANIE P.	TEACHER II	06/05/2023	LA LIBERTAD II	June 16, 2023
ALVARICO, JC JUN S.	TEACHER III	06/07/2023	TAYASAN I	June 16, 2023
BERONGAN, LORINA R.	TEACHER III	06/07/2023	LA LIBERTAD II	June 16, 2023
DAYAPDAPAN, MARY CRIS S.	TEACHER III	06/07/2023	AYUNGON II	June 16, 2023
DALIAN, JALOU D.	TEACHER III	06/07/2023	TAYASAN I	June 16, 2023
GOLDOVE, RANDY R.	TEACHER III	06/07/2023	BINDOY I	June 16, 2023



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REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

ELEMENTARY
3RD Congressional District

NAME	POSITION	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
c/o Jonalyn E. Cuenca (HRMU/Personnel Section)				
MORNING (8:00-11:00 AM)				
BAGUIO, FATIMA	SUBSTITUTE TEACHER I	05/29/2023	STA. CATALINA I	June 16, 2023
BORROMEO, JOHN PAUL	SUBSTITUTE TEACHER I	06/07/2023	STA. CATALINA I	June 16, 2023
VALIOLA, RENALYN	SUBSTITUTE TEACHER I	05/29/2023	SIATON I	June 16, 2023
BARROCA, GRAZEL MAE	TEACHER III (RECLASS)	06/05/2023	STA. CATALINA II	June 16, 2023
AFTERNOON (1:00-4:00 pm)				
CADUNGOG, MYREL E.	TEACHER III	06/13/2023	STA. CATALINA IV	June 16, 2023
CALUNSAG, MELCHER JOY P.	TEACHER III	06/13/2023	STA. CATALINA IV	June 16, 2023
DIADA, NELRIZA R.	TEACHER III	06/13/2023	STA. CATALINA IV	June 16, 2023
EGERA, LAURENCE K.	TEACHER III	06/13/2023	SIATON I	June 16, 2023
GADIANE, LOLITA Q.	TEACHER III	06/13/2023	SIATON III	June 16, 2023
GERONA, WELLA MAE D.	TEACHER III	06/13/2023	SIATON II	June 16, 2023
KITANE, CHARLENE R.	TEACHER III	06/13/2023	SIATON I	June 16, 2023
LAINGO, JANICE G.	TEACHER III	06/13/2023	SIATON III	June 16, 2023
MACAY, VIC STEPHEN G.	TEACHER III	06/13/2023	STA. CATALINA IV	June 16, 2023
PAGON, IMIE P.	TEACHER III	06/13/2023	SIATON I	June 16, 2023
PALADAR, MARITES S.	TEACHER III	06/13/2023	SIATON III	June 16, 2023
TOMIAS, ALLAN O.	TEACHER III	06/13/2023	STA. CATALINA III	June 16, 2023
TRUITA, REINALYN R.	TEACHER III	06/13/2023	SIATON III	June 16, 2023



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SCHEDULE FOR SIGNING OF SECONDARY APPOINTMENTS
(Junior and Senior High School)

NAME	POSITION	DATE OF ISSUANCE	STATION/DISTRICT	DATE OF SIGNING
c/o Gemmalyn B. Villarejo				
PROMOTION				
BLANCHE C. BANOT	TEACHER III	06/05/2023	VALENCIA	June 09, 2023
ODIZA M. MONTECINO	MASTER TEACHER I	06/13/2023	BINDOY II	June 13, 2023