



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA- 2023: 395

TO : **THROUGH THE DISTRICT SUPERVISORS/SCHOOL HEADS**

1. Jessielito G. Cortez, Jr.- Manjuyod 1
2. Harold A. Suan- Dauin
3. Mayflor P. Tuble- Dauin
4. Teresita Z. Olasiman- Bacong
5. Cerila Deles- San Jose
6. Alvin L. Ragay- Amlan
7. Millard P. Merced- Siaton
8. Johnny Boy P. Dolino- Ayungon 2

By the Authority of the Schools Division Superintendent:

FROM: **MARCELO K. PALISPIS EdD, JD**
OIC-Assistant Schools Division Superintendent
OFFICE-IN-CHARGE
6/9/23

SUBJECT: **FINALIZATION OF LIQUIDATION FOR CASH ADVANCES DURING
THE CVRAA 2023**

DATE: June 9, 2023

1. You are hereby requested to report to DepEd Division of Negros Oriental 3rd Floor Division Conference Room on **June 13-15, 2023** for the finalization of liquidation of cash advances during the CVRAA 2023 Meet at 8:00 AM.
2. Your travel, incidental and other expenses incurred are chargeable against School MOOE or other source of funds subject to the usual accounting and auditing rules and regulations.
3. This serves as your **AUTHORITY TO TRAVEL**.
4. For your information and guidance.

NCO/JMA-NLR-MKP/OASDS-P/MKP/IMJ

09 JUN 2023



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