



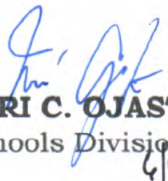
Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2023- 387

TO : **Public School District Supervisors (PSDSs), District In-Charge,  
District Caretaker, District DRRM Coordinators (ES/SS),  
District DRRM Team**

FROM :   
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

SUBJECT : **Conduct of Monitoring and Evaluation on the Conduct of 2<sup>nd</sup>  
Quarter Nationwide Simultaneous Earthquake Drill (NSED)**

DATE : 6 June 2023

1. To enhance the preparedness and response capacities of school personnel and learners in the event of an earthquake, you are hereby directed to conduct monitoring and evaluation on the conduct of **2<sup>nd</sup> Quarter Nationwide Simultaneous Earthquake Drill on 08 June 2023, 9AM.**

2. The objectives of the monitoring and evaluation are:

- Assess the level of preparedness and response capacities of school personnel and learners during an earthquake drill;
- Identify the strengths and weaknesses of the school's emergency response plan and drill implementation;
- Provide feedback and recommendations for improvement to the school heads and drill coordinators; and
- Document and disseminate best practices and lessons learned from the NSED.

3. The list of schools to be monitored and evaluated shall be finalized by the District DRRM Team in coordination with the District Office and partner agencies. The selected schools shall be notified before the scheduled NSED.

4. Travelling and other incidental expenses incurred shall be charged against Local Funds / School MOOE subject to the usual accounting and auditing rules and regulations.

5. For immediate dissemination and compliance.

NCO/APA-FCL-NLR /SGOD /RBR/jrg  
06 June 2023

06 JUN 2023



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-0667 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



## Earthquake Drill Evaluation Form

Name of School & ID : \_\_\_\_\_ Drill Date / Qtr. \_\_\_\_\_  
District : \_\_\_\_\_ Time : \_\_\_\_\_

1. Is the Siren loud enough to be heard by all drill participants?  Yes  No  
If NO, please elaborate: \_\_\_\_\_  
\_\_\_\_\_
2. Did the drill participants practice the "DUCK, COVER and HOLD" technique during the Alarm Phase (while the Siren is being sounded)?  Yes  No  
If NO, please elaborate: \_\_\_\_\_  
\_\_\_\_\_
3. Did the drill participants  A) evacuate during the Alarm Phase  
 B) Waited for the siren to stop before evacuating  
 C) others please elaborate \_\_\_\_\_
4. Did the drill participants follow the designated routes to evacuation area?  Yes  No  
If NO, please elaborate \_\_\_\_\_  
\_\_\_\_\_
5. Did the drill participants  A) Run  B) Walk casually  
 C) walk faster than normal during the Evacuation Phase
6. Did the drill participants bring any First Aid Kit or any item noticeable during the Evacuation Phase?  Yes  No If YES, please elaborate \_\_\_\_\_  
\_\_\_\_\_
7. Did the drill participants conduct the headcount at the holding area?  Yes  No  
If NO, please elaborate \_\_\_\_\_  
\_\_\_\_\_
8. Is the evacuation area big enough to accommodate the evacuees?  Yes  No  
If No, please elaborate \_\_\_\_\_  
\_\_\_\_\_
9. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? \_\_\_\_\_ Minutes
10. Did the participants A) stay in the evacuation area B) move to other place C) went back to the building **without instruction**? Please specify A,B, or C \_\_\_\_\_

### Additional Information:

Baseline Data	
Total Number of Learners	
Total Number of Teaching and Non-teaching Personnel	

Number of participants	
Total Number of Students/Pupils Participated in the conduct of the NSED	
Total Number of Teaching and Non-teaching Participated in the conduct of the NSED	



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<b>Additional Disaster scenario</b>	<b>Yes</b>	<b>No</b>
• Fire		
• Landslide		
• Tsunami		
• Others: _____		
<b>Other Information</b>	<b>Yes</b>	<b>No</b>
1. The school coordinated with their Local Disaster Risk Reduction and Management Council		
2. School Evacuation Plan		
3. The school conducted an orientation on earthquake and discussed preparedness measures prior to the actual of NSED.		
4. The school mapped-out personnel and/or learners' information and contact numbers.		
5. The school conducted post-evaluation of the drill.		
<b>Common issues and concerns encountered during the actual conduct of the drill:</b>		
<b>Was there any untoward incident that happened during the conduct of NSED?</b>		
<b>Recommendations:</b>		

Evaluator: \_\_\_\_\_

Signature: \_\_\_\_\_

Conformed by:

\_\_\_\_\_  
School DRRM Coordinator

\_\_\_\_\_  
School Head