



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM
MLA-2023- 323

TO : **GEMMALYN B. VILLAREJO, AO II (HRMU)**
In lieu of JIAN A. DIAZ, AO IV-HRMU

FROM : **NERI C. OJASTRO, EdD CESE**
Schools Division Superintendent
5/11/23

SUBJECT : **PARTICIPANT TO THE NEGROS ORIENTAL HUMAN
RESOURCE MANAGEMENT PRACTITIONERS (NOCHRMP) ONE
DAY LEARNING AND DEVELOPMENT SESSION FOR HUMAN
RESOURCE PRACTITIONERS**

DATE : **May 11, 2023**

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1. You are hereby informed of your attendance to one (1) day Learning and Development Session for Human Resource Practitioners on May 12, 2023 at One Bethany Place, Piapi, Dumaguete City.
 2. For proper guidance and reference, please see attached invitation letter from NOCHRMP.
 3. This serves as your **TRAVEL ORDER**.
 4. For your guidance and compliance.

SPP/NLR/AdsP/LBY/jad

12 MAY 2023



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph

**NEGROS ORIENTAL COUNCIL OF HUMAN RESOURCE MANAGEMENT
PRACTITIONERS
(NOCHRMP)**

May 4, 2023

DR. NERI C. OJASTRO, CESE
Schools Division Superintendent
DepEd Division of Negros Oriental
Capitol Area, Daro, Dumaguete City

Dear **Mr. Ojastro,**

Good Day!


The **Negros Oriental Council of Human Resource Management Practitioners (NOCHRMP)** will be holding a one (1) day Learning and Development Session for Human Resource Management Practitioners on Friday, May 12, 2023 to start at 8:00 o'clock in the morning at One Bethany Place, E.J. Blanco Drive, Piapi, Dumaguete City to discuss on the following issues and concerns, to wit:

1. HR Action
2. IGHS
3. Calamity Assistance
4. Updates on CS rules and laws
5. Plans and activities of NOCHRMP
6. Other Matters

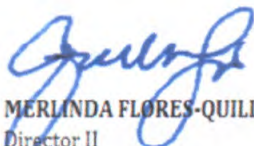
In this regard, may I invite your duly designated HRMO and/or personnel performing HR related functions to attend this important professional undertaking. We will be collecting PHP 1, 000.00 to defray the cost for this activity.

Thank you for your continued support for the activities of NOCHRMP and CSC-FONO.

Yours truly,


VERONICA GRACE P. MIRAFLOR
LGU- Bayawan City
Interim Vice-President, NOCHRMP

NOTED:


MERLINDA FLORES-QUILLANO
Director II
CSC FONO

ANNEX A



Republic of the Philippines
Department of Education

CONTROL NO.
427

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 023-1330
DATE 10 MAY 2023
BY: [Signature]
RECORD SECTION

REGION: VII- Central Visayas

BUREAU / DIVISION / SCHOOL: DepEd, Schools Division of Negros Oriental

Name	JIAN A. DIAZ
Position/Designation	ADMINISTRATIVE OFFICER IV
Permanent Station	DIVISION OFFICE
Purpose of Travel	To attend Learning and Development Session for Human Resource Management Practitioners
Host of Activity	NOCHRMP
Period Covered (Inclusive of Travel Time)	May 12, 2023
Venue/Destination	One Bethany Place
Fund Source	MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

JIAN A. DIAZ
Administrative Officer IV

May 9, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

NILITA L. RAGAY, EdD
OIC- ASDS/CID Chief

May 9, 2023
Date

By Authority of the Schools Division Superintendent:

MARCELO K. PALISPIS, EdD.
OIC-Office of the Assistant Schools Division Superintendent
Office-In-Charge

09 MAY 2023
Date