



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of negros oriental

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2023- 373

TO

HRDS

Thru the Public Schools District Supervisors/School Heads:

GRACE A. CIMA FRANCA- SDMHS- Zamboanguita 1 District
NEMELYN L. CADORNA- Lapong ES, Mabinay 4 District
ROSELITO A. JANDOMON- Jandalamanon ES, Ayungon 1 District

FROM

: By the Authority of the Schools Division Superintendent:

DR. MARCELO K. PALISPIS

Assistant Schools Division
Office In-Charge

5/9/23

SUBJECT

: **ADDITIONAL PARTICIPANTS TO THE CONDUCT OF DIVISION
SCHOOL HEADS INDUCTION PROGRAM (SHIP) SEMINAR
WORKSHOP**

DATE

: May 9, 2023

1. This office informs the above-mentioned School Heads of their participation as additional participants to the **Division School Heads Induction Program (SHIP) Seminar Workshop** on May 18-19, 2023 at Plaza Maria Luisa Suites Inn, Dumaguete City, Negros Oriental.
2. Meals (breakfast and lunch and 2 snacks) of participants shall be charged to HRTD 2023 funds, while travelling and other incidental expenses shall be charged to school MOOE/other funds, subject to the usual accounting and auditing rules and regulations.
3. For your guidance and compliance.



NCO /JMA-MKP-NLR/SGOD/EDP/imsm

10 MAY 2023

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